

NORTH CAROLINA YOUTH SOCCER ASSOCIATION  
PRESENTS

# THE CLASSIC SOCCER HANDBOOK

**UPDATED FEBRUARY 2007**

***For the 2006-2007 season***

*Modification made to Promotion/Relegation section on 7/20/05*

*Modification made to Match Roster (22-player team roster/18-player match roster) on 8/8/05*

*Modification made to NCYSA Discipline and Appeals section on 9/30/05*

*Removed Promotion/Relegation guidelines – now available online. 10/10/05*

*Updated Forms/Structure/Forfeit Section – 01/20/06*

*Promotion/Relegation amendments – 04/02/06*

*Deletion of Departmental Information with Contact Guides for Reference – 05/2006*

*U19 Player Rule and Guidelines for U18 Age Divisions – 8/12/06 (contact your local registrar for details)*

*No Pass = No Play Guidelines – 8/12/06*

*Neutral Field Revisions – 12/2/06*

*RIIPL Selection Criteria revisions – passed by AGM January 7, 2007 (RIIPL link on Classic main page)*

*Bracket Restructure - 90 and 91 Older Girls - 2/10/07(see Promotion/Relegation Guidelines for update)*

**A MANUAL FOR NCYSA CLASSIC TEAMS**

*Published by the North Carolina Youth Soccer Association*

**NCYSA** - PO Box 29308 • Greensboro NC 27429 • 336.856.0063

## PLEASE READ!!

This publication of the Classic Handbook has been updated to address issues involving NCYSA Classic play. Any time a rule has been added or modified, the date of the meeting where the modification/addition was made is listed.

The most current information will be posted on the CLASSIC MAIN PAGE of the NCYSA website ([www.ncsoccer.org](http://www.ncsoccer.org)), and can be accessed by clicking on the blue “CLASSIC” tab at the top of the site. Team managers, coaches and association representatives will be responsible for checking the website on a regular basis to receive the most updated information.

The following highlights areas in the handbook that have been significantly clarified and/or updated for the current season:

- **FORMAT OF THE HANDBOOK**
- **MODIFIED GUIDELINES**
  - This is a relatively new section, and therefore has been updated often over the past year. This section provides guidelines and clarifications for small-sided games. The U11 and U12 age groups will follow these small-sided games guidelines.
- **SCHEDULING, STANDINGS, COUNTING MATCHES, REPORTING YOUR SCORES**
  - These issues have been updated with the most current rules and policies passed by the Classic Council. The scheduling process has been changed – ALL TEAMS will schedule their own games!
- **FIELDS**
  - This section contains new information for Association Presidents and Field Coordinators; regarding teams to field ratios for both full-sized and modified fields.
- **REFEREES**
  - See this section for NEW RATES for referee fees.
- **RESCHEDULING & RAIN-OUT MAKEUPS**
  - NCYSA has adopted a NEW 2-PART RESCHEDULE FORM which requires NCYSA approval BEFORE the rescheduling process may begin.
- **PROMOTION & RELEGATION**
  - The Promotion & Relegation Guidelines have been completely re-vamped, as age division now lays them out. Please see the link on the Classic main page.
- **DISCIPLINE & APPEALS**
  - It is VERY IMPORTANT that teams, coaches, parents and Association representatives familiarize themselves with the D&A Manual. It can be accessed from the Classic main page. Please put a copy in your team manager notebook.
- **FORMS**
  - The following forms are listed at the back of the Handbook as a sample. They are examples ONLY. Please use the most updated forms from the CLASSIC MAIN PAGE of the NCYSA website.
    - NCYSA Team Application – Classic League “Intent to Play”
    - NCYSA Association Field Registration Form
    - Rescheduling Form – Part A and Part B
    - Rain Outs – Classic Match Make Up Agreement
    - NCYSA Match Roster – NEW 22-player team roster guidelines and sample 18-player Match Roster
- **CLASSIC LIAISON CONTACT INFORMATION**
  - The list of each Associations Classic Liaison has been removed from the Handbook. If you have a question regarding the Classic program, please contact your local Association and/or Classic Liaison using the contact info on the Classic main page.

**Please use the Table of Contents on page 3 of this Handbook to guide you through these topics.**

# Table of Contents

<b>Overview</b> .....	4
<b>The Classic Experience</b> .....	4-7
1. The Classic Association	
2. Ownership of Divisional Slots/Status of Team	
3. Dissemination of Information	
4. Voting at Classic Council	
5. Philosophy of Training/Competition	
6. Association Bonds	
7. Performance (Team) Bond	
8. Association Field Registration	
• Sides for Teams and Spectators	
• Cancellation of Games for other than Inclement Weather w/in 24 hours of game day	
• Moving Fields	
• Neutral Sites/Fields NCYSA	
9. NCYSA Recruiting/NCYSA Tryouts	
• Guidelines for Recruiting	
<b>NCYSA Support Staff /Documents – Who to Contact</b> .....	8-9
1. Risk Management	
2. Certified Registrar	
3. Player Registration	
4. Transfers	
5. Adding a player	
6. Multi-Rosters	
7. Team Rosters	
8. Permission To Travel/International Travel	
9. NCYSA Discipline and Appeals	
10. Region III Premier League (RIIPL)	
11. Classic Liaison Contact Information	
<b>Playing the Season</b> .....	10-13
1. Age Divisions – Men	
Women	
2. Time Periods and Ball Sizes	
3. Intent to Play Information – ITP Sample Form (pp.22-23)	
• Association Official’s Signature	
4. Scheduling	
• Travel Guidelines in Scheduling	
• Team Manager’s Notebook	
5. Standings	
6. Counting Matches	
• Tie Breaking Procedures in Regular Season Standings	
7. Reporting Scores	
8. Promotion/Relegation Guidelines	
<b>Regarding Play</b> .....	15-18
1. New Teams Entering in Mid-Year	
2. Maps and Directions/Pitch Legend	
3. Players Driving to Matches	
4. Saturday School	
5. Items Needed for Game Day	
6. Forfeits	
• What Constitutes a Match?	
• Forfeiture Fees	
7. Referees	
• Referee Fee	
<b>Modified Guidelines</b> .....	19-20
<b>NCYSA State Cup Series</b> .....	21-22
<b>Forms</b> .....	23-28
<b>NCYSA Match Roster</b> .....	29
<b>How to Contact NCYSA</b> .....	30
<b>Ethics Guidelines for Coaches, Parents, and Players</b> .....	31-34

## **CLASSIC SOCCER - AN OVERVIEW**

- **Mission Statement for Classic Soccer**

It is the mission of the NCYSA Classic program to provide an environment to foster at the highest level: age appropriate development of players who demonstrate talent and commitment with the desire to excel, and an appropriate level of team competition and the values of good sportsmanship to all who participate.

- **Introduction**

The NCYSA Classic league, first introduced in the Spring of 1979, is a statewide league under the direction of the Executive Board position of Vice President of Classic. The Assistant Director, Classic, administers the Classic program at the NCYSA State Office.

The Classic Council represents the governing body for the Classic program. The Council is made up of Presidents and/or Classic Liaisons of NCYSA member Associations who register Classic teams. The Council meets to make recommendations for rules and policy changes. If you are interested in *changing* any portion of the Classic program, then you should contact your local Association President or Classic Liaison with your input.

Players wishing to play at the most competitive level possible (excluding State Select) play Classic soccer. Players belonging to an NCYSA affiliated Association may tryout for the team of their choice. That team, which must be affiliated with an NCYSA member Association, then registers with NCYSA. The Association will then approve the team's "Intent to Play" in order for the State to include that team in the Classic league schedule.

## **THE CLASSIC EXPERIENCE**

- **The Classic Association**

Before a team can form they must belong to an Association providing Classic level play. Teams are not allowed to participate without local affiliation. When the situation arises where a team is dissatisfied with their current local Association, serious discussion and/or negotiation should take place between the team and the local Association to resolve differences. Teams considering joining new Associations or forming their own should consider the following responsibilities:

- **Ownership of Divisional Slots/Status of Team**

*As passed by the Classic Council (July 1996):* A team's standing will be determined by the end of regular season standings of the NC Classic League. A team's position or slot is "owned" by the local Association, regardless of the number of returning players for that team. If a team leaves an Association to start a new one somewhere else, THE ORIGINAL ASSOCIATION RETAINS THE RIGHT TO THE DIVISIONAL SLOT OF THAT TEAM. If an Association does not field a team in that slot, then the Association must give the slot back to NCYSA. The Association may not give the slot to another Association. NCYSA will then award the slot to the next best team based on current promotion/relegation rules. For example: If a team (a member of the ABC Association) finishes in third place in the First Division and decide they want to move to another Association (the XYZ Association), then they are considered a NEW team. The ABC Association retains the third place slot in the First Division and the team moving to the XYZ Association must begin in one of the lower divisions. If the ABC Association cannot field a team for that slot, then that slot goes back to NCYSAS who will offer it to the next best team.

- **Dissemination of Information**

Associations should not only have a President, but also a Classic Liaison. This person acts as a communications link between the State Office and teams. This is especially helpful if an Association has multiple levels of play (Challenge and Recreation). The information that comes from the State Office needs to be viewed by everyone in the Association. It is NCYSA's responsibility to get this information to the Association, and the Association's responsibility to get it to their member teams. **We ask that you contact your Association's Classic Liaison with questions regarding Classic play before contacting the NCYSA office.** Liaisons are listed on the Classic main page. We also ask that you **regularly check the Classic Main Page of the NCYSA website** ([www.ncsoccer.org](http://www.ncsoccer.org)) for updated information.

- **Voting at Classic Council**

The Classic Council (as previously written) is made up of Presidents and/or Classic Liaisons of Associations with Classic teams. When the above-mentioned information is sent to the Associations, some of that information will be in the form of proposals to be voted on at the Council meetings. **The Council will set the policy YOU will play by; therefore, it is extremely important that you express your opinions on information/proposals sent out to your President (or Classic Liaison) so that they may vote your Association's wishes at the Council Meetings.** Minutes from past meetings, future meeting agendas and proposals, as well as proxy and motion forms can be found on the NCYSA website.

- **Philosophy of Training/Competition**

While NCYSA does not dictate how an Association should "run their program", a concise guideline of what is expected of your players, parents, coaches, spectators, etc. is strongly encouraged. It is also suggested that you establish training and development guidelines. It is also suggested that Associations establish a code of conduct for their players, parents, coaches, and spectators.

It is well known that children's learning abilities are different at different ages; so age-appropriate training is an important step in both the development of your players, as well as your teams. Young children who "sit the bench" because this is Classic Soccer are not only NOT going to develop, but also we may lose those children from the sport. Because children develop at different rates, the "bench player" at 11 years old, may be the starter at 14, if he/she is given the chance. Obviously, not all players develop and "turnover" is inevitable, but we should ALL give EVERY player the chance to play and develop at EVERY level. Also, it should be understood that as the teams get older, that the competitive drive heightens, therefore, playing time may be more "inequitable". It is a fact of life that as these players get older, they will play for different coaches with different opinions, which have different philosophies, etc. So, playing time will be different with each coach (middle school, high school, state select, etc.) he or she participates with.

All coaches are encouraged to attend coaching schools that are offered by NCYSA. The duration of courses varies from two days to one week long. Contact the NCYSA Director of Coaching Education & Player Development at the state office (via e mail at [coach@ncsoccer.org](mailto:coach@ncsoccer.org)) for more information. To find out when the next scheduled coaching schools are, please check the NCYSA website under "Education" then "Coaches".

- **Association Bonds**

Each Association sponsoring Classic teams is required to submit an Association Bond. The fee for this is: 1-10 teams = \$200.00; 11-20 teams = \$400.00; 21-30 teams = \$600.00; 31-40 teams = \$800.00, etc. The bonds will be carried over from season to season. Associations that "lose" teams from one year to the next, may request the excess to be returned at the end of the year. Requests should be made in writing to the State Office. If a fine is assessed to an Association bond, the Association will be required to submit the correct monies to meet the fee requirement.

- **Performance (Team) Bond**

The Under 17 and 18 Men's teams must submit a \$200 Performance Bond with their Intent to Play (in addition to the \$90 fee). The Bond will be returned if the team has fulfilled its playing obligations. To receive a refund of the Performance Bond: Submit a formal request through email to [classic@ncsoccer.org](mailto:classic@ncsoccer.org). Include full team name, Check payable to, and mailing address.

## **ASSOCIATION FIELD REGISTRATION**

Each Association is required to provide the appropriate number of fields to meet the 6:1 teams to field ratio for BOTH full-sized and modified (small-sided) fields. For every six U13-U18 teams an Association sponsors, they must provide one full-sized field. For every six U11-U12 teams an Association sponsors, they must provide one modified field for small-sided games. THESE FIELDS MUST ALSO BE AVAILABLE FOR NEUTRAL SITE GAMES. For every field short of the ratio there will be a \$3500 field fee due from the Association fourteen days after the Intent to Plays are due. This fine will be used to compensate the Associations that provide the substitute fields. (*Modified Classic Council 6/5/05*)

If teams are registered in the Under 15 or above divisions, then the fields need to be a MINIMUM of 60 x 110 yards (preferably larger). If an Association sponsors age groups that play on different size fields, then one field is needed for each age division. It is difficult to play U11's on a VERY large field and NCYSA will not *knowingly* schedule U15 + on smaller fields. The following sizes are SUGGESTED sizes as passed by the Classic Council (July 1996). The first size is the suggested minimum; the second size is the

suggested *desired* size. **U19/18/17** - 65 x 110, 75 x 120; **U16/15** - 60 x 110, 70 x 120; **U14/13** - 60 x 110, 65 x 115; **U11/U12** – 45/55 x 60/80. NCYSA must rely on our member Associations to provide appropriate dimensions for the fields provided by them.

Associations are allowed to zero out up to TWO of the ten play dates, **ONLY ONE of which may be a Sunday**.

Artificial turf is acceptable for fields of play as long as the turf meets the FIFA regulations, insurance requirements, and the field is registered on the Association's Field Registration form for the playing season.

**It is important that Field Forms are filled out COMPLETELY and LEGIBLY.** (See pg. 25) Please include the complete physical address, field size and field rating. Please include the Referee Assignor and Field Coordinators complete information.

**If your fields are closed midweek for seeding or maintenance, please include these dates on your field forms.** This information is important to teams who may now schedule midweek matches.

**There is a \$100 fine from the Association if the Field Registration Form is not postmarked by the deadline.** (*Passed at 1/4/04 AGM*) NCYSA gives a deadline for submitting field forms, so teams will know the field availability at the scheduling meetings.

**It is the Association's responsibility to provide web-ready maps to their fields.**

Please forward these maps to **Mark Moore** at [website@ncsoccer.org](mailto:website@ncsoccer.org)

**\*\* If associations do not get their Field Forms in on time, their teams may lose their home games!**

NCYSA understands that all Associations do not have ownership/contract control over their fields and that there are times when an Association must deal with an emergency situation with a field (waterline broken, contractor double-booking – situations out of the normal control of an Association). NCYSA strongly discourages the submission of fields for classic scheduling that could result in consistent cancellations of games for field-related conditions and/or an Association constantly moving games for these reasons. The Vice President Classic has the authority to move the remaining home field matches of an Association canceling games on a consistent basis for reasons other than severe weather.

- **Sides for teams and spectators**

The HOME team has their choice of sides of the field for their team/spectators. Coaches, players and spectators should take up opposite sides of the field. If this is not possible, then opposing teams should take up opposite *halves* of the field. If both teams agree to other sideline arrangements (i.e. separating the spectators from the players) then that is acceptable also.

- **Cancellation of Games for Other Than Inclement Weather Within 24 Hours of Game Day**

In the event an Association cancels games on fields for reasons other than inclement weather, examples to include: plugging fields; fields too wet to line while games are played on other fields in that Association; unexpected school events prohibit use of the field; and any other non-inclement weather field usage related reasons, **then that Association will find fields to move those matches to.** It will be the responsibility of that Association to IMMEDIATELY inform the incoming teams, the local referee assignor, and NCYSA. An Association's failure to adequately move games, immediately notify teams, etc. will result in: fines, payment of referee fees, removal of future home games, etc. at the discretion of the VP of Classic. Associations would have the right to appeal to the Executive Board. **Cooperation from Associations is paramount to the success of the Classic Program and its teams and players.** If an Association knows there is problem with a field earlier than 24 hours they must report the change to the NCYSA office immediately and then proceed as stated above.

- **Moving Fields**

In the event that an Association needs to change field locations for matches for any reason, the Association is responsible for notifying ALL teams (home and visitor) scheduled on those fields, the referees scheduled for those matches, as well as the NCYSA. Associations should also post this information on their website. Fields should only be moved for emergencies including unsafe playing conditions, or weather related issues. Fields should NOT be moved arbitrarily just for convenience sake.

- **Neutral Fields/Sites for matches**

- The guideline for maximum travel distance is 250-260 miles and 5 hours (+/-) one way.
- Neutral fields may be scheduled for matches between teams that meet the travel guidelines at no cost. If teams do not meet the travel guidelines, there is a minimum \$80 fee (\$40 per team) for the use of the neutral site that may be charged by the host association. This fee is to cover field use and referee assignor fees.
- The neutral site "host" Association will bill the teams directly and are responsible for collection of this fee within ten (10) days of the played match. If associations cannot collect the neutral fee, NCYSA Classic will be contacted for assistance in collection and appropriate action.
- All associations must provide a requested neutral site, if needed on the ten (10) NCYSA OFFICIAL play dates. If a neutral field is requested on a non-NCYSA play date, associations may or may not grant that request. On the Association Field Form submitted prior to each season play a space is provided to indicate "NO" to sponsoring a neutral site on non-NCYSA play date. (*Passed at the Classic Council 12/02/06 to amend AGM 1/4/04*).

## **NCYSA Recruiting/NCYSA Tryouts**

Recruitment of a player is defined as any effort to induce a registered player of any team under the jurisdiction of this Association to transfer from his/her team to a new team. Recruiting is any action or statement, made by any team official, player, or parent, either verbally or in writing that encourages or entices a player to register with a particular coach, team, club and/or organization.

Recruitment of players by coaches or team officials, officers or representatives is prohibited with the defined exceptions:

- A. Any recruitment of players U14 and younger is prohibited and illegal. There is no acceptable window of time where the recruitment of players is allowed. The time period between the first Monday after the USYS State Cup Finals until June 30 is not an acceptable recruiting window for U14 and younger age groups.
- B. Recruitment of all boys players U15 and older will only be allowed between the first Monday after USYS State Cup Finals, until June 30. If the team the player is being recruited from is involved in the USYS Regional Tournament or National Tournament an additional three weeks will be added to the recruitment time. After June 30 (or the additional three (3) week period due to USYS Competition), recruitment is prohibited and illegal. If a team going to Regional is actively recruiting or is involved with the try-out process any team can recruit their players.
- C. Recruitment of all girls players U15 and older will only be allowed between January 1<sup>st</sup> and June 30<sup>th</sup>. If the team the player is being recruited from is involved in the USYS Regional Tournament or National Tournament an additional three weeks will be added to the recruitment time. After June 30 (or the additional three (3) week period due to USYS Competition), recruitment is prohibited and illegal. If a team going to Regional is actively recruiting or is involved with the try-out process any team can recruit their players.

### **• Guidelines for Recruiting**

1. Team officials include parents and players
2. Definition of any effort to induce will include but shall not be limited by the following:
  - a. A player participating in any type of unauthorized practice or tryout with a team other than the one the player is currently registered. This restriction will not apply for a player who freely chooses to tryout for another team during the time period including the first Monday after the State Cups until June 30<sup>th</sup>. (Older girls from Jan. 1<sup>st</sup> to June 30<sup>th</sup>)
  - b. An offer or promise of college scholarships, free uniforms, discounted team fees, and/or negative statements that could affect the decision of a player regarding choice of teams.

Guest players must have a signed authorization from their current team's coach to participate in practices, scrimmages, camps, or games with another team. The coach of the team in which the guest player is playing is responsible for the proper completion of this form or risk being found guilty of recruiting.

## NCYSA SUPPORT STAFF/DOCUMENTS – WHO TO CONTACT

### • RISK MANAGEMENT

All associations are required to complete Risk Management applications (RMA). This includes all team coaches, managers, and other officials on rosters. Team rosters and player passes will not be released from the NCYSA State Office until RMAs are completed. For any questions relating to Risk Management contact your RM Liaison for your local association.

### • CERTIFIED REGISTRAR

Each Association is required to have at least one (or have access to one) Certified Registrar. In order for your players to become properly registered with NCYSA, your Association must send a person to a Registrar Certification workshop. Registrars are required to renew their certification every two years. The Head Registrar for each Association must attend one registrar's workshop per year. These workshops are held during the summer in various locations around North Carolina. You may contact the NCYSA State Office for more details concerning time and locations.

**The Certified Registrar is an agent of NCYSA and will be the person that submits all paper work to NCYSA for your team's rosters, player passes, any drops and adds during the year, etc. Teams/players paperwork WILL NOT BE ACCEPTED from anyone but the certified registrar. Teams should contact their local registrar with questions related to registration.**

### • PLAYER REGISTRATION

Players must register with their local Association through their Certified Registrar. **YOUR REGISTRAR IS AN AGENT OF THE STATE. FOR QUESTIONS RELATING TO REGISTRATION CONTACT YOUR LOCAL REGISTRAR. IF REGISTRARS HAVE QUESTIONS THEY WILL THEN CONTACT NCYSA.** Your Registrar has the appropriate forms available. It is the Registrar who maintains contact with the State Office. **TEAMS FAILING TO REGISTER IN A TIMELY MANNER RUN THE RISK OF NOT HAVING THEIR PASSES WHEN THEY ARE NEEDED. NO REGISTRATION WILL BE PROCESSED UNTIL PAID. NO PAY = NO PASS = NO PLAY.**

**If a player's pass/card does NOT have a picture, player signature, registrar's signature AND a registrar's red stamp AND is not laminated, then this pass is incomplete and NOT valid. The situation resulting would be NO PASS = NO PLAY.**

Contact your local registrar for:

- Player registration
- Transfers
- Adding a Player
- Multi-Rosters
- Team Rosters
- Guest Players/Interstate Permission for Guest Players

### • PERMISSION TO TRAVEL/TRAVELING OUT OF STATE

When do you need a Permission To Travel? **ANYTIME your team plays OUTSIDE the state of North Carolina in a USYS sanctioned event (traveling within the USA).** This includes *tournaments, scrimmages, friendlies, or league play in another state.*

To see how the forms are to be filled out, and for active links, please go to the NCYSA website, look under "Tournaments" and choose "Permission to Travel"

Please contact **Val O'Keeffe** ([val@ncsoccer.org](mailto:val@ncsoccer.org)) for instructions, guidelines and the appropriate forms.

#### **International Travel (Playing outside of the 50 United States and the District of Columbia)**

Please contact **Rachel Jones** ([Rachel@ncsoccer.org](mailto:Rachel@ncsoccer.org)) for instructions, guidelines and the appropriate forms. Forms should be submitted 90 days before you travel to avoid late fees with the United States Soccer Federation.

**If the tournament requires a copy of your approved Permission To Travel prior to tournament registration, it is your responsibility to send them a copy.** Also, you can apply for a permission to travel for a tournament, BEFORE you enter. Just because we give you permission to go, doesn't mean you have to. However, if you apply for one event and decide to go to another, you will need to submit a NEW Permission to Travel.

While NCYSA does not extend its D & A Penalty and Point procedure to out of state or private tournaments, many tournaments send back to NCYSA discipline reports from their tournaments. **It should be made clear that any team traveling to an in state or out of state tournament is representing: (1) their local club and (2) NCYSA.** Reports of inappropriate behavior or other misconduct by this Association's teams will result in the immediate investigation by the D & A Committee with possible penalties and sanctions.

- **NCYSA DISCIPLINE AND APPEALS**

NCYSA publishes a "Discipline and Appeals Manual" yearly. This manual addresses the NCYSA Code of Conduct, NCYSA Appeals procedure, recruitment, and suggested discipline actions and can be downloaded from the website. This is located on our website under the **ADMINISTRATIVE** tab.

- **Region III Premier League (RIIPL)**

The US Youth Soccer Region III Premier League provides an opportunity for the most competitive teams in Region III to play each other on a scheduled basis. NCYSA has been a strong supporter of this highly competitive program from its inception in 2001.

**All RIIPL teams must still submit their Intent to Play Forms with the \$90 application fee even if they choose to opt out of NCYSA Classic League regular season play.**

In the event that a RIIPL team is not eligible to participate in the current years program, said teams will be allowed re-entry to the current NCYSA Premier Division.

**Full details on the Region III Premier League can be found at the league website**, including rules, application form, schedule and up-to-date results: [www.hotstat.com/classic/](http://www.hotstat.com/classic/) and select RIII East link in the top right-hand corner or **RIIPL information documents** located at [www.ncsoccer.org](http://www.ncsoccer.org) on the **CLASSIC main page, Blue tab, bottom left.**

- **CLASSIC LIAISON CONTACT INFORMATION**

The list of each Associations Classic Liaison has been removed from the Handbook. If you have a question regarding the Classic program, please contact your local Association and/or Classic Liaison using the contact info list on the Classic main page.

## PLAYING THE SEASON

- **Age Divisions**

NCYSA currently offers Classic league play in the following age divisions:

- **MEN:** U11, U12, U13, U14, U15, U16, U17, U18

NCYSA also offers Under 19 competition for the men; however, there will NOT be a REGULAR season for the U19 age division. If there is more than one team, they will play a modified season during the USYS State Cup Series or beyond.

- **Women:** U11, U12 (U11/U12 may be combined if a low number of teams), U13, U14, U15, U16, U17, U18

NCYSA also offers Under 19 competition for the women; however, there will NOT be a REGULAR season for the U19 age division. If there is more than one team, they will play a modified season during the USYS State Cup Series or beyond. The U19 Women's State Cup will be held in the spring, like the men's teams listed above.

- **U19 Rule** (*Classic Council 6/3/06*) To allow U-19 players who are enrolled in High School to play on U-18 rosters during NCYSA league play. These players must be dropped from the roster if the team elects to play in state cup as a U-18 team. If these players remain on a roster then the team must compete as a U-19 team for state cup. Please see guidelines below adopted at the Classic Council on 8/12/06:

### **U-18 Classic Division Procedures** (*Classic Council 8/12/06*)

#### **U-18 Division Team makeup:**

**"A" Team:** U18 - all players are U18 only age appropriate and are eligible to play U18 Classic League Play and State Cup series

**"B" Team:** U18 with U19 supplemental roster – all players are either U18 age appropriate OR are U19's who are still enrolled in High School and are eligible to play U 18 Classic League Play only. These **"B"** player teams will be registered as U18 teams for Classic League Play only.

#### **Eligibility for State Cup:**

**"A" Team – Current U18 roster is valid for State Cup eligibility.**

**"B" Team – Use the U18 Roster and the U19 Supplemental Roster will be ineligible for State Cup Series Play.**

**\*\*\* U19 State Cup Series – If a "B" Team wishes to participate in the U19 State Cup Series, this team would have to be re-carded and re-rostered including the U19 Supplemental roster by the roster freeze deadline.**

The intention of the Classic Council was to allow U-19 players still enrolled in High School for the current school calendar year to play within the NCYSA Classic League.

In order to accomplish this we have developed a list of procedures and explanations to address the U18 teams.

1. At the time of registration a team will register as a U-18 team. (This is required because of the current limitations of registration software.)
2. NCYSA U-18 Classic League will contain any combination of teams **"A"** and **"B"** listed above under U-18 Division Team makeup.
3. Any **"A"** team will register as a U-18 team and they would not be allowed to use U-19 players
4. Any **"B"** team will register as a U-18 team and they would be allowed to use U-18 and U-19 players, but U-19 players for league play only, not for state cup.
5. U-19 players that are to play with a **"B"** team in league play will be registered as U19 Classic players and placed on a supplemental roster.
6. Each supplemental roster/player will tie to a specific team and those players will count against the maximum of 22 players.
7. Players on a supplemental roster will have the team name designated to which they belong on their player pass.
8. All matches between teams within the U-18 Division will be official matches, and be "counting" if within the same bracket (e.g. East, West, etc.). Matches involving an **"A"** team will count towards state cup seeding. Matches involving a **"B"** team will also count towards state cup series seeding. **See Point #4 above.**
9. All **"B"** teams playing in this division will cease to exist after the season is complete. No team can play as an **"A"** team and then return as a **"B"** team the following year expecting to keep any bracket slot. Likewise, no **"B"** team U18 players can return as a **"B"** team the following year expecting to keep any bracket slot. Any team falling in the above scenarios will be treated as a new team next year.
10. If a **"B"** team plans to apply to a tournament (you are registered as a U18 team in NC), the U19 players may have to go as guest players and the team play in the tournament U19 Division. You should contact the tournament before applying to see whether they will accept the supplemental roster or require any other registration documentation.
11. Coaches/Clubs are responsible for ensuring that players listed as U-19's are enrolled in high school. Players who are registered and play but are not eligible, per the previous point, will be treated as any other illegal player and violations will be referred to the D&A committee.

- **Time Periods and Ball Sizes**

The following times will be used in the various age divisions. Ball sizes are also listed below.

<b>Age Division</b>	<b>Min. per Half</b>	<b>Half-time</b>	<b>Ball Size</b>
U19, 18, 17	45 minutes	15 min*	5
U16, 15	40 minutes	15 min*	5
U14, 13	35 minutes	15 min*	5
U12, 11	30 minutes	15 min*	4 (see "Modified Guidelines" below)

\*This is the maximum allowed by FIFA. Most half times will be approximately five (5) to ten (10) minutes in duration.

### **INTENT TO PLAY FORM INFORMATION – (ITPs)**

Teams are required to submit, BEFORE EACH SEASON (both Fall and Spring), an Intent To Play form for the Classic league. (See pg. 23-24) This form must be filled out in its entirety and signed by both the Team Official of Record and local Association President or his/her designate. The signor is affirming that they have read the most current publication of the Classic Handbook and Discipline and Appeals Manual, and will share the contents of both documents with their team. The Association President must attach a list of teams, broken down by age and gender, that the Association is sponsoring for that season with their Intent To Play packet. This will hopefully eliminate "lost" Intents To Play. The fee PER TEAM for application to the Classic league is \$90.00 PER YEAR. If you play/pay in the Fall, then there is no fee for the Spring, but the Intent To Play Form must still be submitted BOTH seasons. **If a team folds after the application deadline has passed, then their local Association is fined \$300. If a team folds within 2 weeks of the beginning of the season the fine is \$500 (Passed at AGM 1/4/2004). See team Intent To Play letter for specific dates.** An association failing to pay this fine within thirty days, or any other fine, is subject to having ALL of their teams placed in bad standing. Being placed in bad standing could prohibit participation in Classic league play, State Cups, refusals of Permission to Travels, and registration information, etc.

Classic league Intent To Play information will be available for teams to download from the NCYSA website in May for the Fall Season with a due date set on the Classic Calendar. For the Spring Season, Intent To Play information will be available on the NCYSA website in November, due back in early December (exact date will be included on the Intent To Play form). Team Officials of Record (the contact person who receives all NCYSA mailings) will receive a postcard prior to the date that the Intent to Play information will be posted on the website as a reminder that the information is now on the website. It is crucial that your teams Official of Record be listed on your Intent To Play with CURRENT AND UP TO DATE CONTACT INFORMATION. When contact information is incorrect, it may cause your team unnecessary delays in receiving important information. **It is important that your team meet prior to submitting the Intent To Play to discuss tournaments your team might want to attend. Requests for zero weekends need to be included on the Intent To Play.** In the event that your team does not have a representative present at the scheduling meeting, this information will be given to the other teams in your division so they know when your team will not be available for matches. (Please note that requests for zero weekends are NOT guaranteed.)

Older boys teams playing in the 'Spring' only may wish to participate in tournaments in the Fall. In order to get player passes, these teams will need to register with the NCYSA **thirty days (30) prior to their competition or games**. Only registration paperwork should be submitted at this time. The teams' Intent To Play (for Spring) and \$90 application fee ARE NOT to be sent in at this time (the Intent to Play and \$90 fee [and \$200 team bond for U17 and U18 men's teams] will be due in December, when all Spring Classic Intents To Play are due). What is required for registration is the individual player registration fee, the team insurance fee, the team statistical report fee, and player medical release forms? **This process should be completed through your local certified registrar.**

Older boys teams that have registered in the 'Fall' must complete an Intent To Play for the Spring season when they are due in December, or that team will not be included in the Spring schedule. Therefore, whether a team has registered (in the Fall) or not, they will need to submit the \$90 fee (and \$200 performance (team) bond for U17 and U18 men's teams) with their Intent To Play in order to be included on the Spring schedule. **It is not the responsibility of NCYSA to "double check" and make sure that teams have sent in their paperwork.**

If an association fails to send in the packet of their teams' Intents to Play by the deadline, **a \$100 late fee PER TEAM will be assessed**, and their teams may or may not be accepted into the Classic League. For example, if an association has 25 teams applying for the Classic league, and the packet containing all the Intent to Plays is not postmarked by THE "deadline date", the association will be required to pay \$2,500. It will be up to the discretion of the VP of Classic whether these teams will be allowed to be in the schedule.

- **Association Official's Signature**

NCYSA requires that the Association President sign the Intent To Play forms that your team will need in order to register for the Classic league. NCYSA will only accept one signature on Intents to Play, be it the President or his/her designate. Association Presidents should arrange to be available (or have someone available) to sign these forms.

It is important that your President (or designate) be available for these signatures during the deadline period. The question is always asked, "Why can't our Vice President or Treasurer sign the forms?" In Associations with multiple teams, if there were a team forming that does not get their Intent To Play in on time, the President would be aware. He/She may not be aware of a late team if several officers are signing forms. NCYSA has attempted to install a "safety net" for new teams within an Association or a new team manager by involving the Association President. NCYSA requests that the Association President, **along with a coversheet listing the breakdown of the teams being submitted**, send all of the Intents To Play together in one packet.

## **SCHEDULING**

The Classic Council has passed that **ALL TEAMS are required to send an official team representative to a scheduling meeting set up by NCYSA to allow teams to make their own schedules (4/24/2005)**. If a team representative is not present, that team's schedule will be determined for them by the teams in that division. The scheduling meeting will be held in mid-July and early January. (See the Classic Main Page for specific dates.) Team managers and/or coaches must attend this meeting and be prepared to set the team's schedule. Teams are strongly suggested to schedule matches on NCYSA playdates, as associations have set aside fields and referees for Classic League play on these dates. Non-NCYSA playdates may be used, however teams will be responsible for securing fields and referees. For NCYSA playdates, the fields and referees will be scheduled by NCYSA. If you are using non-NCYSA playdates, you must check with your Association PRIOR to the meeting, to confirm field availability. If a representative for your team does not attend, your schedule will be decided for you.

NCYSA will strive to provide (ten) 10 OFFICIAL play dates consisting of 8 Saturdays and 2 Sundays for U11 to U14 girls and boys, and (nine) 9 playdates for U15 to U18 girls. Once all counting matches have been scheduled, teams may schedule non-counting matches to fill up the 10 playdates. The number of counting matches per teams depends upon the number of teams in the bracket (see "Counting matches").

NCYSA will choose one Saturday per season as the SAT date and teams are encouraged not to schedule matches before 2:00 pm for the U17 and U18 age groups only. This date will be posted on the website with the Intent to Play information.

For the promotion and relegation of teams and for State Cup seeding, NCYSA requires that a team play a minimum of one half of their counting matches (for double season teams) and four games for the single season team. USYS currently has a four game minimum for NCYSA USYS State Cup eligibility.

- **Travel Guidelines in Scheduling**

The nature of Classic play is being able to play soccer at the statewide level in order to experience a higher level of competition. **Travel is a part of this experience.** There is a misconception that there are "black and white" rules for teams traveling. There are not. There are *guidelines* that we try to adhere to, but must sometimes have to compromise in order to play all of the counting matches. The guidelines are as follows:

1. **Approximate** earliest departure time from the home city is 7:00 a.m. so that a team can arrive at its match site thirty minutes (30) prior to game time (this guideline is NOT in effect for the Premier Divisions). Again, the key words here are GUIDELINES and APPROXIMATE. Some people on the same team may have to leave at 6:30, while others may leave at 7:15, depending on where the individual players live.
2. Every effort will be made to make travel equitable for all teams in a division, but this cannot be guaranteed. It is a fact that if you live in an "outlying" area (east coast or the western mountains) that you will have to travel more than someone who is within 90 miles of 75% of the teams.
3. The guideline for maximum travel distance is approximately 250-260 miles 5 hours (+/-). An example of driving distance would be Asheville teams traveling to Fayetteville (254 miles). The mileage chart in the NCYSA office determines mileage. Any distance greater than the 250-260 mile distance would place teams in a neutral site (ex: HFC vs. Wilmington). (See "Neutral Sites")

## • **Team Manager Notebook**

NCYSA strongly suggests that each Manager create a “Classic Team Notebook” to be carried with you at all times. This notebook will reduce the chances of forgetting or losing important information. The following items should be included in the notebook:

1. Copies of all Intent to Play paperwork/forms
2. Current copy of the Classic Handbook/NCYSA Rules
3. Current copy of the Discipline and Appeals Manual
4. Fall /Spring Classic Directory
5. Field Coordinator and Referee Assignor/Weather Hotline contact information
6. Pitch Legend
7. Team schedule
8. Match reports
9. Copy of your official NCYSA red-stamped roster
10. Official NCYSA player passes / Medical Release forms
11. Completed game-day match rosters (available from your local Registrar) see pg. 33-34 for guidelines and an example of the NEW match roster.

As the season progresses, **use this notebook to keep copies of all information/documents that is pertinent to the seasonal play** (i.e. completed/signed match reports for games played, copies of Rain out Makeup Agreements, Reschedule Forms...etc.)

## **STANDINGS**

Only counting matches are used towards a Classic team’s standing. Three points are awarded for a win, one point for a tie, and zero for a loss. Example: A team’s counting game record is 5-3-2. Five wins for 15 points, three losses for 0 points, and two ties for 2 points equals 17 total points. This is the number that will determine the team’s standing.

To determine standings across divisions (for State Cup seeding and promotion/relegation), since teams do not have common opponents, PERCENTAGE POINTS are used. A team’s percentage points are calculated by the number of points earned, divided by the number of counting matches required for that team’s division. In the example above, assuming at this time the team has played all it’s counting matches, their percentage points would be 1.7 (17 points divided by 10 counting games).

Only your record against counting opponents is used to determine: (1) standings within the division; and (2) your State Cup Seeding. **FRIENDLIES AND NON-COUNTING MATCHES ARE NOT USED TO DETERMINE ANY SEEDINGS OR STANDINGS.** NCYSA can only use scores that have been reported and reported **CORRECTLY** – so please make sure to check the match results and standings weekly.

## **COUNTING MATCHES**

Counting Matches for U13 to U18 age groups count towards standings, and are between teams in the same division. Every team in a division will have the same number of counting matches – one versus each team in their division. For example, if there are 8 teams in a division, each team will have 7 counting matches. The Classic Council has passed (4/24/2005) that all teams U13 and older will have one match scheduled per day. U11 and U12 teams may schedule up to two matches per day, as long as there are 90 minutes between games. The first time teams play will be the official recorded score that “counts” towards regrouping and/or promotion. Teams may schedule non-counting games if they choose. Please complete the Counting/Non-Counting Matches Form to indicate whether or not you want non-counting matches to be scheduled for your team (in the event that no one is at the scheduling meeting to represent your team).

All counting matches must be played or made up so that all teams have played an equal number of matches in the bracket. Everyone in a bracket plays each other the same number of times. Most age groups play each other just once, but sometimes your team will play other teams in the bracket twice. **The FIRST time teams play is the counting match.** In the event that the counting match is rained out (or rescheduled by a teams request), and a team is scheduled to play the same team later in the season, if the originally scheduled non-counting match is played **BEFORE** the rained out (or reschedule) match can be made up, **it becomes the counting match** while the rescheduled match becomes non-counting. Basic rule: the first time you play, it’s a counting match!

- **Tie Breaking Procedures in Regular Season Standings**

If there are ties within a division (among counting matches), then the following tie breaking procedures are used:

1. Winner of head to head competition. If teams tied or split their matches, then;
2. Most wins versus common counting opponents. If still tied;
3. Goal differential (difference in goals scored and goals allowed with a max of five goals) between common counting opponents;
4. Least goals allowed against common counting opponents;
5. Most goals scored against common counting opponents;
6. Coin toss by the VP of Classic, or their delegate.

The above procedures are taken one at a time until the tie is broken. If ties still exist among other teams, the process begins again with "step one".

If there are ties between two teams in different brackets the tie-breaking procedures for promotion/relegation will be decided by a match to be played within two weeks of State Cup finish at a neutral site decided by NCYSA. All expenses are to be shared equally by both teams. Failure to play results in a forfeit and forfeiting team must cover all expenses.

This is done because there are no counting matches between the brackets so it is unfair to seed based solely on record.

Effective Fall 2004 - If counting matches have not been played as scheduled, NCYSA will ask both teams for 2 play dates. If the teams are in agreement on a date they may set up the match as a reschedule. If the teams cannot agree on a date, NCYSA will set up a date, contact the field coordinator and ref assignor and schedule the match. If a team doesn't show it will be a forfeit for their record and standings and they will pay all referee fees and forfeiture fees. NCYSA will contact the teams by the end of the week following the original match date with the intention of setting up the match for the following week.

### **REPORTING YOUR SCORES**

NCYSA requests that **ALL** copies of the match report (**home team AND visiting team**, and the referee) be sent to the state office in hopes that we get one of them. Match reports may be entered online or by fax, and should be sent in **within 48 hours of the match**. The person entering the match online will need the match number, team names, score, and all referees names. **IF CARDS/EJECTIONS WERE ISSUED**, all copies of the match report **MUST BE MAILED** to the state office the Monday following the match. **ALL CARDS** (issued to **BOTH** teams) must be indicated on the match reports. **PLEASE LOOK OVER THE MATCH REPORT BEFORE YOU SIGN IT TO AVOID DISCREPENCIES**. The hard copy of the match report that is signed by both coaches and referees will be used as the official document if there are discrepancies. When cards are issued, you may still submit scores online, but it is important that you **ALSO** mail in the match reports. (Please note: At the end of the season, the deadline for submitting match reports is 9:00AM Monday morning following the last NCYSA posted "LAST DATE FOR ALL MAKE-UP GAMES". For State Cup Seeding deadline, please refer to the **IMPORTANT DATES LISTED ON THE CLASSIC MAINPAGE**. **All missing match reports will be listed on the Classic main page. PLEASE CHECK TO SEE IF ANY OF YOUR MATCHES ARE MISSING!** At season end, missing match reports will delay promotion/relegation for all age groups.

NCYSA will notify Association Presidents and DOCs of teams that are not turning in match reports, or holding them longer than the 48-hour deadline.

We suggest that team managers/coaches **MAKE COPIES OF ALL MATCH REPORTS** and keep them in the team notebook until the end of the season, as it is possible that match reports are lost in the mail and/or discrepancies are found that require review of the signed document.

### **PROMOTION/RELEGATION GUIDELINES**

New promotion/relegation guidelines were established at the April 24, 2005 Classic Council meeting, and are subject to change as voted on by the Classic Council. These procedures will be effective immediately as promotion/relegation procedures for bracketing the 2005-2006 Classic seasons and beyond. Any amendments voted in at Classic Council meetings will appear in the guidelines posted on the Classic main page. **Please see the link to the Promotion/Relegation Guidelines on the Classic main page.**

## **REGARDING PLAY**

- **New Teams Entering in Mid-Year**

Sometimes, new teams form during the winter months to play in the Spring Classic league, while the rest of the division played in the Fall and Spring. New “Spring only” teams will play in the lowest division. With the new promotion and relegation of all dual-season age groups occurring after each season (U14 – U12), new teams will have counting matches, and will participate in the regular scheduling process. New teams will be eligible for promotion/relegation. At the U11 age divisions, both the Fall and Spring seasons count toward Promotion/Relegation. New teams entering mid-season will be guaranteed 4 matches to make them eligible to participate in the State Cup Series (Festival). With the number of teams in each bracket, more matches should be available. All matches scheduled by new teams will be NON-COUNTING. Since the new teams do not have a fall season, these new teams will automatically be placed in the second division for the fall of their U12 season – no matter how they placed in the standings of the spring season.

- **Maps and Directions/Pitch Legend**

Field Maps are linked on the Pitch Legend (found on the Classic Main Page). It is the associations’ responsibility to provide accurate maps to their fields. Unfortunately, the State Office has not visited all fields in NCYSA so we will be of little help in determining directions. If there are “discrepancies” in a map, or there is not a link to an associations field, please call the associations contact who is listed on the NCYSA website.

- **Players Driving to Matches**

NCYSA strongly encourages teams to **not allow players to drive to and from matches**. The players should be concentrating on the matches while traveling. After the matches are over, most players are too tired to drive safely back home.

- **Saturday School**

In the event that a local school system mandates a Saturday for attendance, the team that is involved in Saturday School will need to contact the scheduled opponent and reschedule the match using the NCYSA Classic Rescheduling form. Rescheduling due to Saturday school will not count against a team as one of their two reschedules as long as it is written on the form. It is your responsibility to notify the field coordinator/ref assignor if you must cancel due to Saturday School.

- **Items Needed For Game Day**

There are a number of items that the team, players and coach need at game time. Listed below are those items:

1. **PLAYER PASSES AND MATCH ROSTER.** It is the responsibility of the referees to check player passes before each game. If the officials ask to check passes, then it is the responsibility of the teams to have them at the field. **NO PASS=NO PLAY** Match Rosters list all the players’ numbers and pass numbers for the referee’s use. All teams must get a NEW Match Roster from their Registrar and make copies, to avoid giving away their official red-stamped roster (see pg. 30). **Failure to have your player passes will result in your forfeiting your games. Failure to have passes for an individual(s) or improper passes (no picture, not signed, etc.) will result in that/those individual(s) NOT PLAYING until the pass (es) are corrected.**
2. **MEDICAL RELEASE FORMS.** Even though these forms are not checked, it is important that you have them at the field. In case of injury, these forms are usually required by a hospital to expedite treatment of the injured player.
3. **TWO JERSEYS.** In case of color conflict, the HOME (home team is the team listed first on the schedule) team changes jerseys.
4. **GAME BALL.** It is the responsibility of the home team to provide a game ball. However, both teams should have an adequate “back up” in case of an errant kick that loses the game ball.
5. **FIELDS.** Fields should be properly lined, with spectator restraining lines. Goals must be anchored before play can begin. **TEAMS SHOULD KEEP SOME TYPE OF ANCHORING DEVICE IN A CAR TRUNK** in case of un-anchored goals. Referees are instructed to not start a game if goals are unsafe. Do not blame the referee for protecting your players – this is the responsibility of the hosting Association. Fields should also have corner flags. Nets should be secure. **TEAMS SHOULD ALSO CARRY SOME TYPE OF TAPE OR TIES TO ASSIST IN SECURING NETS** should they become unfastened during play.
6. **SHIN GUARDS.** It is an NCYSA requirement that our players wear shin guards. Referees have been instructed to require full size shin guards (player size appropriate).

Among the suggested miscellaneous items that a team should carry with them: a medical kit; extra shoe laces; a ball pump w/needle; a trash bag for cups, tape, etc.; extra shin guards; tape for numbering jerseys (if a jersey is forgotten or lost); players should actually have extra jerseys; plastic baggies for ice for injuries (in absence of ice packs); and a city map of the area that you are traveling into.

## **FORFEITS**

### **NCYSA Rule 12 What Constitutes A Match?**

In order to constitute a match, the first half of the match must have been completed. A sit-out penalty will only be fulfilled in a match considered complete by NCYSA rules.

There are certain situations that may occur in Classic league play, which will result in a forfeit. In these situations, the score will be recorded as 1-0:

1. Failure to make up counting matches. If teams cannot agree to a make-up date and time, then NCYSA will (a) reschedule the game arbitrarily, and/or (b) give teams double forfeits.
2. Teams that do not play their scheduled counting games.
3. Teams that fail to have their player's passes at a scheduled match. **NO PASS=NO PLAY**
4. If a player plays in a match and is not properly registered, his team shall automatically forfeit that match.
5. Any team delaying the start of a scheduled match more than fifteen (15) minutes without the sanction of the proper authority shall forfeit the match to the opponent.

In accordance with NCYSA rules: If a match is terminated – at anytime by the referee due to fault of a coach, player(s), and spectator(s) – the opposing team will be awarded the win as a forfeited match (if the opposing team has a winning score at the time the match is terminated, it will be awarded the win and the score will stand).

**If teams forfeit more than ONE WEEKEND of play, then those teams are NOT eligible to participate in ANY NCYSA State Cup Series Tournament (Regional, Non-Regional or State Cups).** Teams that simply refuse to show up for matches with no call to anyone will face stiff penalties and fines, including possible suspension from league play. Association sanctions could follow. NCYSA suggests that if you apply for the league, play the games.

#### **• Forfeiture Fees**

Once NCYSA Classic league play has begun, teams that forfeit a match for any reason will be assessed a fee of \$100 per game and are required to pay the ENTIRE referee fee for that match, **REGARDLESS OF WHEN THAT TEAM INFORMS THE STATE OFFICE OF ITS INTENT NOT TO PLAY** the match. A letter will be sent to the forfeiting team with a bill for this \$100 fee and referee fees (unless a team official shows up to the pitch and pays the referees on the day of the scheduled match).

The Official of Record has the option to petition to the VP of Classic have the forfeit fee “waived” or “altered”. The VP’s decision will be on a case-by-case basis, as NCYSA does recognize that emergencies do come up. The decision of the VP of Classic can be appealed to the NCYSA Executive Board.

#### **• NO PASS = NO PLAY**

The NCYSA Classic Council (*Clarification Classic Council 8/12/06*) is in agreement that **CLASSIC TEAMS** will NOT be allowed to begin a league match if they do not have their player passes with them at the time of the scheduled start of play. There should be no changes or amendments to the existing rule. The current "wait time" is 15 minutes for delay of match. If a team cannot produce player passes within this time frame of 15 minutes, then the match will result in a forfeit and the appropriate forfeit fines and referee fees will apply.

The Council wants each association to educate their coaches, managers and players of this rule. No exceptions will be allowed.

## **REFEREES**

Associations are obligated to certify referees and form their own referee pools. This is especially important if the teams that are sponsored are “older” teams, as that is where NCYSA experiences shortages. It is the responsibility of your Association to send a person to the Referee Assignor Certification Class that is held each year. Each Classic Association must have a Certified Referee Assignor to assign referees for its Classic matches.

If your Association has NO referee program, then you are required to find a Certified Referee Assignor (from another area) that will book your home matches with certified officials. It is the responsibility of the local Association to negotiate reimbursement of the Certified Assignor for his/her work. (See section “Referee Fees” below)

The Classic Council passed a motion on February 13, 2005 that for all Classic play (effective Fall 2005), there will be three referees assigned to all matches, consisting of one center and two assistant referees. **Associations failing to adequately cover games with certified officials (of an appropriate level) run the risk of having their remaining home matches moved.** It is important that each team that travels to an area receive the best officiating possible. It is also important for each Association to strive to improve its officials each year, as well as adding to its pool of referees.

**It is the teams' responsibility to ensure that the correct score was recorded on the match report, and that all cards issued were listed with the correct information BEFORE the referee and both team officials have signed the match report. Once signed, the match report becomes official. PLEASE LOOK OVER THE MATCH REPORTS BEFORE SIGNING THEM!**

- **Referee Fees**

At the AGM on February 13, 2005 the Board of Directors passed a motion that would increase Statewide Referee Fees for Youth Matches by 20%. Of the total referee fees, a 10% increase to the center referee and a 5% increase for each assistant referee will be effective Fall 2005. Effective Fall of 2005 the following Referee Fees Guidelines and Mandatory Payment levels apply:

<b>Age Division</b>	<b>Center Referee</b>	<b>Assistant Referee</b>	<b>Total Paid</b>	<b>Per Team</b>
U17 and up	\$50	\$35	\$120	\$60
U15/U16	\$44	\$29	\$102	\$51
U13/U14	\$38	\$23	\$84	\$42
U11/U12	\$32	\$18	\$68	\$34

No league or playing association may pay referee fees higher than these established rates for referee services for the designated division and competition level. The Classic League rates are mandatory for all state league games.

No tournament may pay referee fees higher than these established rates for referee services for the designated division and competition level, unless authorized in writing prior to the sanctioning of the tournament by NCYSA after consultation with NCSRA.

Each team should split the referee fees EVENLY (except in the case of a forfeit: if a team forfeits a match, it is THE FORFEITING TEAM'S RESPONSIBILITY to pay the FULL AMOUNT of the referee fees). Referees normally prefer cash, but they must accept a check as payment.

**It should be noted: If one official is at the match and two club linesmen are used, then**

- If only two referees show up to the match: One referee will run the center, the other will be a linesman, and a volunteer club linesman will be used. **The two officials get their NORMAL RATE OF PAY (the center referee gets only the fee for the center referee, the linesman gets only the fee for a single linesman).** The two-man whistle system is NOT ALLOWED under any circumstances (where both referees are on the field calling the game). There can be only one center referee on the field.
- If only one referee shows up to the match: The referee will be the center and two volunteer club linesmen will be used. **That official gets the center fee PLUS ONE LINESMAN'S FEE.**
- If no referees show up to the match: If both teams play the match with uncertified officials (volunteer/parent) then the time to question the certification is BEFORE the match, not after. If certified referees are not present, **BOTH teams MUST agree IN WRITING on the match report** PRIOR to playing the match and it is **official** and cannot be contested. If one or both teams refuse to play the match, or decides to play the game as a "friendly" it **MUST be WRITTEN on the match report**, and it will be the responsibility of the home field Association to coordinate the reschedule. **If nothing is written on the match report, the match scores will be recorded as stated on the match report.**
- If a team is "forced" to pay an official anything more than is listed above, then the rate of pay, the officials name, date and location of game(s) should be put in writing and sent to the NCYSA State Office. NCYSA will not tolerate officials "overcharging" its member teams, nor will NCYSA tolerate team's withholding the proper pay from officials.

## **NCYSA STRONGLY ENCOURAGES LOCAL ASSOCIATIONS AND TEAMS TO PLAY SCHEDULED MATCHES.**

### **• Rescheduling Matches**

Since all Classic teams set their own schedules at the mandatory scheduling meetings, ALL TEAMS will be given the option to initiate **ONE (1)** rescheduled match per season, using the NEW 2-PART RESCHEDULING FORM (see pg. 26-27).

Classic teams who find it necessary to request a reschedule MUST submit Part A of the NEW RESCHEDULING FORM to the state office NO LATER THAN THREE (3) WEEKS PRIOR TO THE SCHEDULED MATCH, even for the first and second playdates of the season, since schedules have been released earlier. Rescheduling should only be used in case of an emergency - for example, an outbreak of food poisoning affecting the majority of players on the team. (NOTE \*\*) **If forms are not received within the time restraints, reschedule requests will be DENIED and the team contact will be notified via fax or e-mail.** Part A must be approved by NCYSA and posted on the Classic main page **before** the rescheduling process (Part B) can begin. At that point, Part B will then be posted as the final approval step.

\*\*It is strongly recommended that team coaches and managers poll their teams to find out when there are school breaks/functions, and should plan tournaments in advance, to avoid having to reschedule matches. FIFA Laws of the Game state, “a match may not start if either team consists of fewer than seven players”; therefore if you have 7 rostered players available, your team should play the game as scheduled. Not having key players is not a valid reason to request a reschedule. Any responsible adult can coach a team in the event that the rostered coaches are unavailable for any reason; therefore a coach being out of town is not a valid reason to request a reschedule.

Detailed information regarding the rescheduling process can be found on the Rescheduling Sample Form – Part A and Part B, pp. 25-26 of this document.

### **Rain Out and Weather Related Cancellations**

Canceling games for severe weather is appropriate (lightning, player safety, etc.) but cancellations of games due to minimal rain is not. Playable field conditions are at the discretion of the referee as granted to them by the Laws of the Game as published by FIFA.

### **• What To Do On Game Day Regarding Inclement Weather**

If it has rained a large amount on Thursday and/or Friday or it is raining on the game day, then NCYSA encourages teams to use the following procedure to determining if games are to be played.

1. CONTACT THE ASSOCIATION HOTLINE (located on the website). That hotline message should give you information regarding that Association's fields. **Please note: Associations are NOT responsible for placing a message on the Hotline before 6:00 pm on Friday.** Associations can actually wait until Saturday, but a message should be on their hotline number by 7:00 a.m. on game day, even if it says that a decision will be made at the field. Associations are asked to update their HOTLINES continually if weather issues could prevent teams from reaching their locations or if associations are forced to close fields at any time on game days.
2. CONTACT THE HOST TEAM. More than likely, you are playing a team from that Association. Make contact with that team's manager or coach. In most cases, by establishing that contact, the host team will contact YOU if they have information before you do. (These numbers can be found in your classic team directory. Team managers should have these with them during travel.)
3. If it is still raining and the message is to travel, then use a cell phone, stop and use a pay phone, but keep in periodic contact with the hotline number AND your host team contact.
4. As unfair as it may seem, some teams will travel and not play, but we hope to minimize that scenario. If an Association is to do “everything it can” to get in these matches, then they may want to wait until the last minute to cancel. WE CANNOT HAVE THE BEST OF BOTH WORLDS where we play all matches, but do not travel to not play. Only with open communication, can we minimize that scenario of needless travel. If possible, the team manager may set up a phone tree with the use of cell phones while the manager checks the weather line on the way to the match.

### **• Rained Out Matches**

NCYSA strongly encourages its member Associations to play their Classic matches. Canceling due to minimum amounts of rain is not in the best interest of the Classic program. If a non-counting game is cancelled by an Association due to: (1) inclement weather; (2) player safety conditions; or (3) non-weather related field usage situations, those games DO NOT have to be made up (but are encouraged). However, if a counting match is cancelled, then **ALL COUNTING MATCHES ARE REQUIRED TO BE MADE UP.** The Rain Makeup Form must be filled out and signed by both coaches, then faxed to the NCYSA BEFORE playing the match. The Rain Makeup Agreement can be viewed on page 28 of this handbook, **but must be downloaded from the NCYSA website under “Classic” for use.** If matches are cancelled for reasons other than the three noted above, the NCYSA Board of Directors, its Executive Board, or Classic Council have the authority to examine the situation, to fine, sanction and/or determine that Association's ability to host future Classic matches. Please review rules posted on the Rain Out Make-up Sample Form on p.28 in this document.

## **MODIFIED GUIDELINES**

The following was passed by the **Board of Directors at the AGM on January 4, 2004** and was taken from the minutes verbatim:

*The Small Sided Committee was put together to determine the recommendations to be made to the NCYSA Recreation, Challenge and Classic Councils for U12 and below soccer. These guidelines outline various topics, which are effected by the change to small-sided games at various levels and ages. This includes, but is not limited to, the following: format, keeps, roster size, goal size, pitch size, center circle, corner arc, goal box, penalty area, penalty spot, score kept, throw in, fouls, offside, game times, number of periods, substitutions and playing time.*

*The small-sided conversion requires the ability to be flexible to associations that need some additional time to secure the proper equipment and infrastructure to make this happen. The Recreation Level will also have the flexibility to adopt many of these as guidelines to be used as a starting point.*

*It is the expectation that for competitive level play, the guidelines will be standard and will be fully implemented and consistent across the levels by Fall of 2005. Many aspects were discussed including phased approaches (budget/infrastructure), flexibility to Recreation levels and associations, standards/consistencies for competitive soccer Challenge and Classic and so on.*

*It is the expectation that the Recreation level programs will have more flexibility to implement the small-sided modifications, as they will play totally in-house to their own association. NCYSA will set the parameters for Recreation competition at the Recreation Cup and for competition across associations.*

*This will work similar in the Challenge level – whereby the local sanctioned NCYSA league will be expected to implement the final recommendations by the 2005-2006 season. This allows some flexibility as many associations plan for the changes required for the first year 2004-2005. By 2005-2006 U12 will play 8v8 and final field & goal sizes recommendations will be worked out from the 2004-2005 season.*

### **U11 & U12 Small-Sided Game Facts**

The Executive Board reviewed the various statements that have been posted in an attempt to define the parameters of U11 & U12 games for the upcoming soccer year. As a result of a few differences between the [US Youth Soccer Official Modified Under 12 Playing Rules](#), NCYSA Handbooks and earlier documents addressing this issue, the Board has agreed to the following modifications (highlighted) for USYS U11 & U12 Small-Sided Games:

#### **Law 1** – The Field of Play

**Dimensions:** The field of play must be rectangular. The length of the touchline must be greater than the length of the goal line.

**Length:** minimum 70 yards maximum 80 yards

**Width:** minimum 45 yards maximum 55 yards

**NCYSA Suggested Dimensions: Length – 70 yards, Width – 50 yards**

**If U11 & U12 modified fields are not in compliance of these small-sided dimensions, associations may be subject to loss of remaining home matches.**

**Field Markings:** Distinctive lines not more than (5) inches wide. The field of play is divided into two halves by a halfway line. The center mark is indicated at the midpoint of the halfway line. A circle with a radius of eight (8) yards is marked around it.

**The Goal area:** Conform to FIFA.

**The Penalty Area:** A penalty area is defined at each end of the field as follows: Two lines are drawn at right angles to the goal line, fourteen (14) yards from the inside of each goalpost. These lines extend into the field of play for a distance of fourteen (14) yards and are joined by a line drawn parallel with the goal line. The area bounded by these lines and the goal line is the penalty area. Within each penalty area a penalty mark is made ten (10) yards from the midpoint between the goalposts and equidistant to them. An arc of a circle with a radius of eight (8) yards from each penalty mark is drawn outside the penalty area.

**Flag posts:** Conform to FIFA.

**The Corner Arc:** Conform to FIFA.

**Goals:** Conform to FIFA with exception that the maximum distance between the posts is eighteen (18) feet and the maximum distance from the lower edge of the crossbar to the ground is six (6) feet.

**NCYSA Acceptable Alternative: 6x18 to 7x21 (range)**

**NCYSA Acceptable Alternative: If local situations dictate, both teams players, coaches, parents and spectators can be on the same side of a field.**

**Law 2 – The Ball:** Size four (4).

**Law 3 – The Number of Players:** A match is played by two teams, each consisting of not more than eight players, one of whom is the goalkeeper.

**Substitutions:** During Classic and Challenge games, players may be substituted only during certain stoppages of the game. The number of substitutions shall be unlimited unless the rules of a competition superseding the jurisdiction of this association specifically determine otherwise. Substitutions may be made, with the approval of the referee, at the following times: A) Prior to a throw-in, by the team in possession B) Prior to a goal kick, by either team C) After an injury, by either team D) At half-time (E) Before the taking of a kick-off. *[Taken from North Carolina Youth Soccer Association Rules: Section 7, Rule 5] (Passed by the Executive Board, November 4, 2004)*

**Law 4 – The Players Equipment:** Conform to FIFA. Non-uniform clothing is allowed based on weather conditions, but uniforms must still distinguish teams.

**Law 5 – The Referee:** Registered referee.

**NCYSA Acceptable Alternative: For all Classic play, there will be three (3) referees assigned to all matches, consisting of one center and two assistant referees.** (See “Referees” for rules, and fees.) *(passed by BOD at AGM 2/13/05)*

**Law 6 – The Assistant Referee:** Use U.S.S.F. registered referees or club linesmen/women.

**Law 7 – The Duration of the Match:** Conform to FIFA with the exception of the match being divided into two (2) halves of thirty minutes (30) each. There shall be a half-time interval of five (5) minutes.

**Law 8 – The Start and Restart of Play:** Conform to FIFA with the exception that opponents of the team taking the kick-off are at least eight (8) yards from the ball until it is in play.

**Law 9 – The Ball In and Out of Play:** Conform to FIFA.

**Law 10 – The Method of Scoring:** Conform to FIFA.

**Law 11 – Offside:** Conform to FIFA.

**Law 12 – Fouls and Misconduct:** Conform to FIFA.

**Law 13 – Free Kicks:** Conform to FIFA with the exception that opponents are at least eight (8) yards from the ball.

**Law 14 – The Penalty Kick:** Conform to FIFA with the exceptions that the penalty mark is at ten yards and that players other than the kicker and defending goalkeeper are at least eight (8) yards from the penalty mark.

**Law 15 – The Throw-In:** Conform to FIFA.

**Law 16 – The Goal Kick:** Conform to FIFA.

**Law 17 – The Corner Kick:** Conform to FIFA with the exception that opponents remain at least eight (8) yards away from the ball until it is in play.

**In addition, the maximum roster size for NCYSA games shall be 14 players.**

### **U11 & U12 State Festival**

In the interest of Player Development, effective Spring 2005, the U11 age group for 2004-05 and the U11 and U12 age groups for 2005-06 and beyond, will participate in a “State Festival with Flight Winners”. *(Motion passed by the Board of Directors at the 2/13/05 AGM)* Information regarding the festival can be found on the NCYSA website ([www.ncsoccer.org](http://www.ncsoccer.org)) from the “State Cup” tab, and then by choosing the “Festival” link.

## NCYSA STATE CUP SERIES

NCYSA State Cup Series are hosted by local Associations that “bid” for the right to bring that particular leg of the Series to their local Associations. Local Associations will host the series for three years. After the third year, new bids will be sent out.

For more information go to the **STATE CUP** page of the **NCYSA website** at <http://www.ncsoccer.org/>

- **Seeding for the Cup**

Your counting record determines seeding. **NON-COUNTING MATCHES DO NOT FIGURE INTO STATE CUP SEEDING OR ANY OF THE TIE BREAKING PROCEDURES.** Deadline dates for the seeding of State Cup must be met by the date set forth on the Classic calendar prior to the cup season. Failure to do so will result in those matches not counting toward the teams’ seeding.

Seeding is as follows:

1. Premier teams are seeded, in order of their finish;
2. First Division teams are seeded, in order of their finish, based on brackets (east, west, piedmont) - depending on which region gets the highest seed for that year. (See NCYSA website for current year divisional seeding)
3. Second Division teams are seeded, in order of their finish using the same guidelines as #2 above.
4. Challenge and Recreation teams will be seeded last.

- **Tie Breaking Procedures**

If there are ties within a division (among counting matches), then the following tie breaking procedures are used:

1. Winner of head to head competition. If teams tied or split their matches, then;
2. Most wins versus common counting opponents. If still tied;
3. Goal differential (difference in goals scored and goals allowed with a max of five goals) between common counting opponents;
4. Least goals allowed against common counting opponents;
5. Most goals scored against common counting opponents;
6. Coin toss by the VP of Classic, or their delegate.

The above procedures are taken one at a time until the tie is broken. If ties still exist among other teams, the process begins again with “step one”.

### The USYS State Cup

The USYS NCYSA State Cup is held in the Spring (usually the first three weekends in May) and is divided into two preliminary weekends and is open to all Classic, Challenge and Recreation teams (Classic Premier teams will be seeded first, followed by Division 1 and then Division 2 teams. Challenge and Recreation teams will be accepted only after Classic teams). Age divisions in this Series are Men: U13 - U19; Women: U13 - U14 and U19. Effective as of the 2/13/05 AGM, the U11 and U12 age divisions will participate in a “State Festival with Flight Winners” to be held separately from the State Cup Series (see “Small Sided Games” section.) (*The Regional Cup for the older women, U15-U18 is held in November as those players participate in high school matches in the Spring.*) Brackets for this tournament can support an even number of teams up to 32 (16 for the Fall cup). If an odd number of teams enter the cup, NCYSA will schedule a play-in match to get to an even number. Play-in matches are held with the lowest seeds playing in. Normally matches are played at the higher seed. If an Association is hosting the Cup and one of the Association’s teams has a play-in match, this team will host the play-in match. **SPECIAL NOTE: PREMIER TEAMS ARE NOT EXCLUDED FROM PLAY IN MATCHES if numbers dictate.**

This Cup plays down to a “Final Four” and those teams advance to the Finals Weekend.

### The President’s Cup (Fall)

This tournament is for all non-Premier women’s U15-U18 teams. The President’s Cup is the former Classic “B” State Cup and is held in the Fall (October/November) and will follow all of the Kepner/Director’s Cup rules (see below).

### **The Kepner/Director's Cup (Spring)**

The NCYSA Kepner/Director's Cup is named after long time President Robert Kepner and his family. Bob has contributed much to NCYSA soccer and the naming of this tournament was to honor that contribution. The Kepner/Director's Cup is the former Classic "B" State Cup and is held in the Spring (April/May). This Cup is open to all First and Second Division Classic teams, Challenge and Recreation teams only (Challenge and Recreation teams accepted only after Classic teams). Divisions consist of (if applications support) Men: U13-U18; Women: U13-U14. Effective as of the 2/13/05 AGM, the U11 and U12 age divisions will participate in a "State Festival with Flight Winners" to be held separately from the State Cup Series (see "Small Sided Games" section.)

### **The Finals Weekend**

The semi-finalists from the preliminary weekends participate in the final four weekend to determine NCYSA's State Champions. (Also participating in USYS Cup play are the Under 19 Men and Women's teams.)

The semi finals are held on Saturday, while finals' matches are held on Sunday (round robin matches will be determined by NCYSA). USYS State Champions in the U14-U19 men and women age divisions will represent North Carolina in the USYS Region III tournament. Regional champions in the U14-U19 age groups will progress to the Nationals. Directors/Kepner Cup State Champions in the U14-U18 men and women age divisions will also represent North Carolina in Regional play.

- **Description of State Cup Scheduling Templates**

The Board of Directors (September 2000) passed the rule that teams can play only one match per day during the USYS State Cup. Teams are guaranteed three matches of round robin play. **Scheduling templates and all current State Cup Series information can be found on the NCYSA website at [www.ncscocer.org](http://www.ncscocer.org) by looking under "State Cups".**

### **U11/U12 State Festival with Flight Winners**

See "Modified Guidelines" on pages 9-10

**\*\*\*THE FOLLOWING FORMS ARE TO BE USED AS  
EXAMPLES ONLY. PLEASE GO TO THE NCYSA WEBSITE  
FOR THE MOST CURRENT/UPDATED FORMS. These forms may  
be filled out on-line and then printed. \*\*\***

NCYSA Team Application - Classic League "Intent to Play" U11-U18

Revised 10/05

Before completing both pages of this form, please refer to the Team Intent To Play Information Letter.

Please fill out all fields on this form. DO NOT LEAVE ANY BLANKS!

[ x ] Fall xxxx [ ] Spring xxxx

ITP Fee \_\_\_\_\_ PB Fee (U19, U18, U17) \_\_\_\_\_ Entered Dbase \_\_\_\_\_
FOR OFFICE USE ONLY

[ ] Registered as Classic last yr/season

[ ] NEW TEAM Under \_\_\_\_\_ (U12, U13, U14, etc) [ ] Male [ ] Female

Team Divisional Code \_\_\_\_\_ Team Name \_\_\_\_\_ Association \_\_\_\_\_

Date \_\_\_\_\_ [ ] Team Name IF Different From Last Yr./Season \_\_\_\_\_
Name as it appeared on LAST official roster

If any of the following information changes during the season, it is the team's responsibility to notify NCYSA, Rachel@ncsoccer.org ASAP!

TEAM OFFICIAL OF RECORD - OFFICIAL spokesperson for team. This person will receive all forms, reports, schedules, etc. A daytime phone number must be provided, in addition to a cell or home number available to the public for game day emergencies. If this information is incorrect, your team information may be delayed in getting to you, so PLEASE fill out all blanks with updated information.

PLEASE PRINT LEGIBLY!!

Name \_\_\_\_\_ Title [ ] Coach [ ] Manager
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_
Phone (H) ( ) \_\_\_\_\_ Phone (W) ( ) \_\_\_\_\_
Cell ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_
E-mail address \_\_\_\_\_ (Please write clearly - main contact method)

SECOND TEAM OFFICIAL - Person to be contacted IN CASE Team Official of Record (above) cannot be contacted/located. This person will NOT receive mailings. This person should be a rostered official for the team.

Name \_\_\_\_\_ Title [ ] Coach [ ] Manager
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_
Phone (H) ( ) \_\_\_\_\_ Phone (W) ( ) \_\_\_\_\_
Cell ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_
E-mail address \_\_\_\_\_ (Please write clearly - main contact method)

PLEASE INDICATE YOUR ZERO-OUT DATES, COUNTING/NON-COUNTING MATCHES AND DIVISIONAL ACCEPTANCE BELOW (there will NOT be separate forms for this information):

You must complete this ENTIRE section:

- 1. Requests for Zero-Out dates - \_\_\_\_\_
(You ARE NOT GUARANTEED these dates off - this information will be provided to teams for scheduling purposes.) List requested dates in order of preference. Use for tournaments, players out on school functions/breaks, coaches out of town, etc.

2. **Counting/Non-Counting Matches** – Please refer to *TEAM INTENT TO PLAY LETTER*

- Our team wishes to schedule **only counting matches**. We understand that we cannot schedule non-counting matches after the scheduling meeting, even if we do not have games scheduled for every play date (due to number of teams in our division).
- Our team wishes to schedule **non-counting matches** if possible, to fill up the remaining play dates that were not used for counting matches.

3. **Divisional Acceptance** – After viewing the proposed brackets for the Spring xxxx season, I understand that this team will be placed in the following division:

- |   |                              |
|---|------------------------------|
| <input type="checkbox"/> Premier Division | <input type="checkbox"/> U12 |
| <input type="checkbox"/> First Division   | <input type="checkbox"/> U11 |
| <input type="checkbox"/> Second Division  | <input type="checkbox"/> New |

\*New teams will be placed in the lowest division of that age group.

**IMPORTANT INFORMATION:** Teams may decline a promotion from one division to another, but CANNOT decline the relegation (moving down) from one division to another. For example, if your team is *relegated* to the Second Division FROM the First Division you may NOT decline the relegation and stay in the First Division.

Please check the appropriate box below:

- Our team accepts and understands our divisional position for the upcoming season.
- Our team declines it's current promotion and wishes to be placed in the \_\_\_\_\_ division.
- Our team wishes to be relegated from it's current division and be placed in the \_\_\_\_\_ division.

4. **Neutral Fields** - Any team that schedules a game on a neutral field site, which does not adhere to the travel guidelines laid out in the Classic Handbook will be assessed a \$40 fee. You have the option to decline a neutral field site, but may be subjected to a longer travel distance.

- This team does NOT want to schedule games on neutral field sites.

**ALL ASSOCIATIONS' INTENT TO PLAY FORMS (U11-U18)  
MUST BE RETURNED TO NCYSA TOGETHER IN ONE ENVELOPE**

Failure to fulfill this team's playing obligations will result in fines, forfeitures and/or other sanctions. By registering for the NCYSA Classic league, players, parents/guardians, spectators, coaches and all other officials agree to abide by the NCYSA Rules and Regulations and the NCYSA Code of Conduct.

**★ BOTH SIGNATURES BELOW ARE REQUIRED FOR ACCEPTANCE**

I confirm that I have read the most current *Classic Handbook* and *Discipline and Appeals Manual*, and will discuss its contents with this team. Initial \_\_\_\_\_

Team Official of Record \_\_\_\_\_ Date \_\_\_\_\_

Association President \_\_\_\_\_ Date \_\_\_\_\_

**PRESIDENTS PLEASE RETURN ALL INTENT TO PLAY FORMS AS A PACKET TO:**

**NCYSA • Intent To Play • PO Box 29308 • Greensboro, NC 27429**

**POSTMARK DEADLINE FOR ACCEPTANCE: Month xx, yyyy**

***\$90.00 Intent to Play fee due per team– payable to NCYSA***

**There is a \$100 late fee PER TEAM (not per Association)**

*If a team fails to send in their Intent to Play before the deadline, the team may or may not be accepted into the Classic League. It is up to the discretion of the VP of Classic whether late applications will be allowed to be in the schedule.*

## FALL YYYY FIELD REGISTRATION FORM

### NCYSA CLASSIC LEAGUE

**Before completing, refer to the Association/Presidents letter. Please Print LEGIBLY.  
All informational lines must be completed. DO NOT LEAVE ANY BLANKS!**

If any information on this form changes during the season, please contact Rachel@ncsoccer.org

Season [ x ] FALL xxxx [ ] SPRING xxxx Association \_\_\_\_\_

**Field Coordinator - NCYSA** must have access to this person during the day

Name \_\_\_\_\_ Email \_\_\_\_\_

Address/City/Zip \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

(Cell) \_\_\_\_\_ (Fax) \_\_\_\_\_

**Association "Weather Hotline Phone Number"** \_\_\_\_\_

(NCYSA must have a Weather Hotline Number to include in the team's information packet)

I have checked the NCYSA website's pitch legend and our Association Field Maps have been updated and are correct. [ ] Yes [ ] No

**IF NO:** Please send an e-mail to [website@ncsoccer.org](mailto:website@ncsoccer.org) with a current map and/or directions to all fields listed.

**Certified Referee Assignor** NCYSA must have access to this person during the day. If you do not have a certified referee assignor you will not be allowed to have home games and your association may not be allowed to have classic teams in the future.

Name \_\_\_\_\_ Email \_\_\_\_\_ Date of Last Certification \_\_\_\_\_

Address/City/Zip \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

(Cell) \_\_\_\_\_ (Fax) \_\_\_\_\_

**EMAIL WEB-READY MAPS TO [website@ncsoccer.org](mailto:website@ncsoccer.org) FOR ALL FIELDS THAT YOU ARE SUBMITTING.**

Each field must be rated. The field ratings are from 1-4, with 1 being the best and 4 being the worst. Please be honest with your ratings. Please spread field usage out over multiple fields [ ]

NCYSA CODE	FIELD NAME	SIZE (IN YARDS)	RECOMMEND AGE	U11/U12 (Y/N)	ALL DATES FIELDS CLOSED	RATING #	COMPLETE PHYSICAL ADDRESS	REST-ROOMS? (Y/N)
sample XX2	Example Field Name	60x110	U13-U15	N	list dates here	1	## Address, City, Zip	Y

Please make copies of this form if necessary to include more fields. List alternate fields with an asterisk (to be used at the discretion of the Field Coordinator – but not to be scheduled for regular NCYSA league play).

- Associations may close fields for **TWO** of the ten NCYSA playing dates, but only **ONE** of these dates may be a **Sunday**.
- **The team to field ratio must be 6:1 for BOTH full-size and modified fields. U11/U12 fields must be in compliance or home games may be removed until guidelines are met. There is a fine of \$3500 per field for every field short.**
- **NCYSA has the right to schedule neutral matches on all fields at NCYSA's discretion.** If teams request neutral locations outside of the normal NCYSA scheduling procedures are you willing to sponsor these neutral matches? (You will receive \$80.00 per match)  
Yes \_\_\_\_\_ No \_\_\_\_\_ (please see letter for more information)

Our Association is registering the above fields for play for the Classic Spring 2006 season. These fields are designated for Classic use before any other scheduling. I understand that Sundays are also to be made available unless otherwise noted.

**Signature of Association President** \_\_\_\_\_ **Date** \_\_\_\_\_

**Deadline for postmark to NCYSA: Month xx, yyyy**  
Late fee of \$100.00 for postmark after due date

# FALL YYYY NCYSA Classic League Rescheduling Form – **PART A**

## Request for NCYSA Approval

All Classic teams will only be allowed to request ONE (1) rescheduled match per season, since they have a preseason-scheduling meeting.

**IMPORTANT:** Classic teams who find it necessary to request a reschedule **MUST submit PART A of the Rescheduling Form** to the state office **NO LATER THAN 3 (three) WEEKS prior to the SCHEDULED match.** For matches scheduled on or before the 2<sup>nd</sup> NCYSA playdate, PART A must be submitted to NCYSA within 1 (one) week of publication of the NCYSA schedule.

**If forms are not received within the time restraints, reschedule requests will be DENIED.**

**PART A MUST be approved by NCYSA before the rescheduling process (PART B) can begin.** Approved reschedules will be posted on the Classic website under “Approved Reschedules”, and will be updated daily. If you do not see your match # on the list, your reschedule request has NOT been approved and you will receive an e mail or fax as to the denial. Only if Part A is approved, must Part B be completed to finalize the reschedule.

ACCORDING TO FIFA LAWS OF THE GAME, “A match may not start if either team consists of fewer than seven players.” IF YOU HAVE 7 ROSTERED PLAYERS AVAILABLE, YOUR TEAM SHOULD PLAY THE GAME AS SCHEDULED. ANY RESPONSIBLE ADULT CAN COACH A TEAM IN THE EVENT THAT THE ROSTERED COACHES ARE UNAVAILABLE FOR ANY REASON.

It is necessary that teams adhere to the time restraints and follows the rescheduling rules (see PART B). The Classic Council has authorized forfeits for those teams that don’t follow the rules.

Teams are required to play all COUNTING games. BOTH teams must be in agreement as to the rescheduled time. If teams cannot agree to a rescheduled time, then the game MUST be played as originally scheduled, or forfeited by the requesting team. Classic Teams are strongly encouraged to honor the request of teams wishing to reschedule matches, provided the team rescheduling the match has made the request within the guidelines. NCYSA CANNOT force a team to reschedule a match.

### PLEASE COMPLETE ALL FIELDS BELOW

Match Number \_\_\_\_\_ Original Scheduled Date \_\_\_\_\_ Date Submitted \_\_\_\_\_

Requesting team is  Home  Away Match will be played at originally scheduled location  Yes  No

Team requesting the change \_\_\_\_\_ Team Code (ex. 1A86) \_\_\_\_\_

Name of team representative \_\_\_\_\_  Mgr  Coach

Phone # \_\_\_\_\_ Email \_\_\_\_\_ Fax # \_\_\_\_\_

Reason for requesting change \_\_\_\_\_

Opposing team name \_\_\_\_\_ Team Code (ex. 1A86) \_\_\_\_\_

Name of opposing team representative \_\_\_\_\_  Mgr  Coach

Phone # \_\_\_\_\_ Email \_\_\_\_\_ Fax # \_\_\_\_\_

### **NCYSA WILL NOT ACCEPT FORMS THAT HAVE NOT BEEN SIGNED BY BOTH COACHES**

I, \_\_\_\_\_, the representative for the \_\_\_\_\_ submit this request for reschedule.

\_\_\_\_\_  
Signature of requesting team representative \_\_\_\_\_ Date

I, \_\_\_\_\_, the representative for the \_\_\_\_\_ agree to honor the request for reschedule.

\_\_\_\_\_  
Signature of opposing team representative \_\_\_\_\_ Date

**Please fax to NCYSA at 336.856.0204**

# FALL YYYY NCYSA Classic League Rescheduling Form – PART B Completed Rescheduling Information

PLEASE COMPLETE ALL FIELDS BELOW

PART A of the Rescheduling Form has been approved by NCYSA and is listed on the website [ ] Yes [ ] No

Date submitted \_\_\_\_\_ Match Number \_\_\_\_\_

Team requesting the change \_\_\_\_\_ Team Code (ex. 1A86) \_\_\_\_\_

Name of team representative \_\_\_\_\_ [ ] Mgr [ ] Coach

Phone # \_\_\_\_\_ Email \_\_\_\_\_ Fax # \_\_\_\_\_

Opposing team name \_\_\_\_\_ Team Code (ex. 1A86) \_\_\_\_\_

Name of opposing team representative \_\_\_\_\_ [ ] Mgr [ ] Coach

Phone # \_\_\_\_\_ Email \_\_\_\_\_ Fax # \_\_\_\_\_

Original Scheduled Date \_\_\_\_\_

New Play Date \_\_\_\_\_ New Time \_\_\_\_\_ New Field \_\_\_\_\_

### IMPORTANT • PROCEDURES FOR RESCHEDULING MATCHES MUST BE FOLLOWED (1-3):

1. Part A of the Reschedule Form **MUST** be signed by BOTH teams' Officials of Record (coach or manager) and submitted (via fax or mail) to the NCYSA State Office *before* the rescheduled match can be approved and listed on the NCYSA website. Once Part A is approved, Part B must also be completed, signed by both teams and submitted. The rescheduled match must be played, and the result is binding.
2. It is the requesting teams' responsibility to secure fields through the home Associations field coordinator, and that fields are the appropriate size for the age group, lined, goals secured, etc. If NCYSA registered fields are used, ON SATURDAY for make-ups, then both local association and State Office clearance would be needed.
3. It is the requesting teams' responsibility to secure officials through the home Associations Certified Referee Assignor, and cancel officials for the old match ONCE PART A IS APPROVED. Referees are to be paid using the established Classic Match Fees. Failure to properly secure officials or the use of uncertified officials could result in the voiding of the match results. *(However, if both teams play the match with uncertified officials, then the time to question the certification is BEFORE the match, not after. If certified referees are not present, BOTH teams MUST agree IN WRITING on the match report PRIOR to playing the match, the match is official and cannot be contested. If one or both teams refuse to play the match, or decides to play the game as a "friendly" it MUST be WRITTEN on the match report, and it will be the responsibility of the home field Association to coordinate the reschedule. If nothing is written on the match report, the match scores will be recorded as stated on the match report)*

### RULES FOR RESCHEDULED MATCHES

- o It is the teams' responsibility to provide the NCYSA State Office with a record of the match played, **within 48 hours of completion of the match**. The record should be kept on the ORIGINAL MATCH REPORT with the new date, time and pitch written in. Signatures of team officials and referees are required on this record. Match reports may be submitted online, by fax, or by mail.
- o If one team challenges the validity of the results of the make up match, then it is THAT team's responsibility to provide evidence of the unethical actions involved within 48 hours of the match. (See Classic Handbook for official protest procedures)
- o Teams found engaging in unethical behavior to misrepresent other teams or results of make up games could find themselves with: forfeitures; fines; failure to obtain Permission to Travel (for out of state play); failure to participate in NCYSA State Cups; disbanding; suspension of players and/or coaches and other team/association sanctions.
- o **Sunday, MONTH XX, YYYY is the last day to make up matches for State Cup seeding. THESE RESULTS MUST BE FAXED OR SUBMITTED ONLINE TO THE STATE OFFICE NO LATER THAN 9:00 a.m. Monday, MONTH XX, YYYY.** The last date for ALL matches to be made up is TBD. NCYSA may make exceptions to this deadline on a case-by-case basis.
- o Games **MUST** be played, as submitted on the form. Failure to abide by the Rescheduling rules *could* result in the voiding of make up results.
- o **Two matches cannot be played in the same day for U13 and older. Only developmental ages of U11/U12 may play multiple games per day.**

I, \_\_\_\_\_, the representative for the \_\_\_\_\_  
**HAVE COMPLETED INSTRUCTIONS #1-3 (ABOVE)** for the requested rescheduled match and have read the Rules for Rescheduled Matches.

\_\_\_\_\_  
Signature of requesting team representative \_\_\_\_\_ Date \_\_\_\_\_

I, \_\_\_\_\_, the representative for the \_\_\_\_\_  
agree to the new arrangements for the above stated match and have read the Rules for Rescheduled Matches.

\_\_\_\_\_  
Signature of opposing team representative \_\_\_\_\_ Date \_\_\_\_\_

**Please fax to NCYSA at 336.856.0204**

**RAIN OUTS**  
**FALL YYYY NCYSA Classic Match Make Up Agreement**

**One Form must be filled out and signed by BOTH teams.**  
**This form must be submitted to NCYSA BEFORE your match is played and the score recorded.**

By completing and signing this form, my team agrees to play the match listed below. Once this form is signed and submitted, the match is played, and the results are turned into the State Office, then those results are binding, regardless of quality of officiating, fields, etc. **I also understand that my team is required to make up every counting match that has been cancelled.** Non-counting matches are not required to be made up (but are encouraged). **ONCE THIS FORM IS FAXED, PLEASE CHECK THE "RAINOUTS RECEIVED" LINK ON THE CLASSIC MAINPAGE.**

**Team Information – Please complete ALL fields below**

Home Team \_\_\_\_\_ Team Code (ex. 1A86) \_\_\_\_\_

Name of team representative \_\_\_\_\_ [ ] Mgr [ ] Coach

Phone # \_\_\_\_\_ Email \_\_\_\_\_ Fax # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visiting Team \_\_\_\_\_ Team Code (ex. 1A86) \_\_\_\_\_

Name of team representative \_\_\_\_\_ [ ] Mgr [ ] Coach

Phone # \_\_\_\_\_ Email \_\_\_\_\_ Fax # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Game Information – Please complete ALL fields below**

Match # \_\_\_\_\_ Original Date of Game \_\_\_\_\_ Original Location \_\_\_\_\_

Date of Make Up \_\_\_\_\_ Time of Make Up \_\_\_\_\_ Location of Make Up \_\_\_\_\_

I have contacted a Certified Referee Assignor and secured referees for this match. [ ] Yes (Initial) \_\_\_\_\_

I have contacted the home field Association's Field Coordinator and secured fields for this match. [ ] Yes (Initial) \_\_\_\_\_

I understand that the field(s) will be lined and ready to play. I understand that the goals MUST be anchored. [ ] Yes (Initial) \_\_\_\_\_

**IMPORTANT • THESE RULES FOR MAKING UP GAMES MUST BE FOLLOWED:**

1. The Make Up Agreement Form MUST be signed by BOTH teams' Officials of Record (coach or manager) and submitted to the NCYSA State Office (via fax or mail) *before* the match can be played. Once the form is signed, submitted and the match played, then the result is binding.
2. It is both teams' responsibility to make sure fields are secured through the home Associations field coordinator, and that fields are the appropriate size for the age group, lined, goals secured, etc. If NCYSA registered fields are used, ON SATURDAY for make-ups, then both local Association and State Office clearance would be needed.
3. It is both teams' responsibility to make sure officials are secured through the home Associations Certified Referee Assignor and to pay for the officials using the established Classic Match Fees. Failure to properly secure officials or the use of uncertified officials could result in the voiding of the match results. *(However, if both teams play the match with uncertified officials, then the time to question the certification is BEFORE the match, not after. If certified referees are not present, BOTH teams MUST agree IN WRITING on the match report PRIOR to playing the match, the match is official and cannot be contested. If one or both teams refuse to play the match, or decides to play the game as a "friendly" it MUST be WRITTEN on the match report, and it will be the responsibility of the home field Association to coordinate the reschedule. If nothing is written on the match report, the match scores will be recorded as stated on the match report)*
4. It is the teams' responsibility to provide the NCYSA State Office with a record of the match played, **within 48 hours of completion of the match.** The record should be kept on the ORIGINAL MATCH REPORT. Signatures of team officials and referees are required on this record. Match reports may be submitted online, by fax, or by mail.
5. If one team challenges the validity of the results of the make up match, then it is THAT team's responsibility to provide evidence of the unethical actions involved within 48 hours of the match. (See Classic Handbook for official protest procedures)
6. Teams found engaging in unethical behavior to misrepresent other teams or results of make up games could find themselves with: forfeitures; fines; failure to obtain Permission to Travel (for out of state play); failure to participate in NCYSA State Cups; disbanding; suspension of players and/or coaches and other team/association sanctions.
7. **Teams are required to make up COUNTING games. BOTH teams must be in agreement as to the make up date and time.** If teams cannot agree to a makeup date and time, then NCYSA will: (1) reschedule the game arbitrarily; and/or (2) give teams double forfeits.
8. **Sunday, MONTH XX, YYYY is the last day to make up matches for State Cup seeding. THESE RESULTS MUST BE FAXED OR SUBMITTED ONLINE TO THE STATE OFFICE NO LATER THAN 9:00 a.m. Monday, MONTH XX, YYYY.** The last date for ALL matches to be made up is TBD, YYYY. NCYSA may make exceptions to this deadline on a case-by-case basis.
9. Games MUST be played, as submitted on the form. Failure to abide by the Agreement form *could* result in the voiding of make up results.
10. **Two matches cannot be played in the same day for U13 and older. Only developmental ages of U11/U12 may play multiple games per day.**

# NCYSA Match Roster

NCYSA has created a NEW Match Roster in conjunction with the mandate from US Youth Soccer that for U17-U19 teams the TEAM roster size has increased to 22 players, while the MATCH roster only allows for 18 players. ALL TEAMS will be required to use the NEW Match Roster, which is available from your association Registrar. Please see the Frequently Asked Questions below for the 22-player match roster guidelines, as well as a sample of the new Match Roster on page 34:

## **1. What is the 22-player team roster?**

US Youth Soccer National Championship Series Policy Rules 101 and 221 have allowed for teams in the Under 17, Under 18 and Under 19 age division to carry up to twenty-two players on their team roster.

## **2. When does the 22-player team roster take affect?**

The new policy begins on September 1, 2005, but tournaments held in August of 2005 have the option of allowing the 22-player team roster limit. Check local tournament rules for clarifications.

## **3. How many players may play in a match?**

Only eighteen players may participate in a match. These players will be designated by your Match Roster (see #5 below) and handed to the referee on the field.

## **4. How many players may warm up before a match?**

All twenty-two players may warm up before a match, however once the referee asks for the Match Roster, only eighteen players will be allowed on the field/bench area at that time. Players not listed on the Match Roster must change into "street clothes" (clothes distinctly opposite/different than the team is wearing), and move to the spectator side of the field.

## **5. Do I need additional paperwork?**

NCYSA will provide teams with two rosters. A team roster that has all contact information for players and coaches, and a Match Roster. The Match Roster has the same information, but is missing contact information (address, etc.). This Match Roster should be red-stamped by your local registrar. This will be your "master copy". Make copies (black and white copies are acceptable) of the stamped Match Roster and carry them with you to games, marking off the players NOT playing in that particular match. Be sure to include the date and match number of your game!

## **6. Does my Match Roster need to be red-stamped?**

Yes, (see above). Keep the red-stamped copy for your files and make copies (black and white copies) to hand out at matches.

## **7. A player on my Match Roster has injured themselves before the start of the match. May I replace them with someone else that is listed on my NCYSA team roster (but not listed on the already-submitted Match Roster)?**

No. Once you have marked players off of the Match Roster and handed it to the referee, it is frozen for that match. In fact, if you had five injuries, you would be playing with 13 players!

## **8. What should players not listed on the Match Roster wear and do during the match?**

Players that attended warm ups, but are not listed as eligible on the Match Roster MUST change clothes into something distinctly different than their team is wearing (ie: street clothes) and move to the spectator side of the field. Only the eighteen players listed on the Match Roster are allowed on the team bench.

## **9. Teams and spectators are on the same side of the field in some associations. Is that a problem for players not listed on the day's Match Roster?**

No. However, to avoid any conflicts, the players NOT listed on the Match Roster should be wearing VERY distinctive clothing (ie: street clothes) that contrasts from their team.

## **10. Should I (as Coach) set my team on the night before the match or may I decide the day of the match?**

It isn't mandatory that a coach set their Match Roster the evening before a match. However, a coach that constantly has players travel and warm up only to not play could find internal problems (i.e.: dissension within the team from players and parents). If a coach is going to wait until game day to set their Match Roster, all players should be aware of the need to have a change of clothing in case of not being eligible for that match!

## **11. What will be the procedures for teams with twenty-two player team rosters during State Cup competitions?**

The procedures during Cup competitions will remain the same as listed above. Any deviation from these procedures will be communicated to the teams beforehand.

## **12. Is there a minimum number of players that I need on my team roster?**

Yes. A team may not have fewer than seven players on their Team Roster or on their Match Roster.

## **13. May I use the 22-player team roster to dual-roster players to an "A" team and a "B" team in the same age group?**

No. Players may NOT dual roster in the same age division. Please see your local registrar for clarification on dual rostering.



# United States Youth Soccer Association

NCYSA Official Match Roster -- Challenge Division

2005-06 Season

Match # \_\_\_\_\_

Date \_\_\_\_\_

PELE YOUTH SOCCER CLUB

U17 PELE BOOTERS

Association

Team

USYSA #	Coach name	License grade
Y03-13-5714	Coach JOHN M COACH	C
Y03-13-5715	Assist MILFORD A KICKALOT	E
Y03-13-5716	Manager CATHERINE F SHINGUARD	

USYSA #	Jersey	Player name	Birthday	Sex
Y03-08-9475	5	LETUS C ACTION	05/13/1989	M
Y03-08-9285	1	DUSTY C BOTTOMS	08/02/1988	M
Y03-08-9477	8	ROBERT N CARRYOFF	04/11/1989	M
Y03-08-9476	11	FREDERICK P GRASS	06/27/1989	M
Y03-08-9283	2	SADIE M KICKALOT	08/23/1988	F
Y03-08-9395	7	COOTIE KID	11/17/1988	M
Y03-08-9473	10	JOSEPH K OUCH	09/10/1988	M
Y03-08-9282	3	SUZIE G QUE	08/21/1988	F
Y03-08-9286	12	PEPE M RONI-BEACH	02/29/1989	M
Y03-08-9474	9	CAMERON R SHINGUARD	10/24/1988	M
Y03-08-9284	4	DIP C WAD	08/01/1988	M
Y03-08-9396	6	CYNDI L WHO	07/29/1989	F

Assistant  
Registrar \_\_\_\_\_

Registrar's stamp

This roster  
prepared by \_\_\_\_\_

Date: 08/12/2005

**Team Managers:** Make copies of this Match Roster to give to the referees for every match. DO NOT give away copies of your official red-stamped roster.

This Match Roster could also be used for tournaments and Permission to Travel as long as it is red-stamped

# How to Contact NCYSA

Office Hours: Monday: 11:00 a.m. to 4:30 p.m., Tue – Fri: 9:30 a.m. to 4:30 p.m.  
Mail can be directed to: NCYSA - PO Box 29308 - Greensboro NC 27429  
Physical address is: NCYSA - 136 Manley Avenue - Greensboro NC 27407  
FAX: 336.856.0204  
NCYSA website: [www.ncsoccer.org](http://www.ncsoccer.org)

## Telephone Numbers

<u>Name</u>	<u>Position/Function</u>	<u>Number</u>
Judy Ennis	Assistant Director, Registration/Insurance	336.856.0502
Val O’Keeffe	Assistant for State Select/ODP and Player Development	336.856.0460
Susan Hartsell	Assistant Director, Registration/Insurance	336.856.0502
Rachel Jones	Administration Manager	336.856.7529
Chris Little	Director of Coaching Education & Player Development	336.856.0460
Betty Moore	Secretary	336-856-7529
Mark Moore	Deputy Director	336.856.0460
Debbie Morton	Assistant Director, Classic	336.856.0063
Diego Munoz	NC Amateur Soccer Association	336.856.0702
Val O’Keeffe	Permission To Travel	336.856.0502
Patrick Reid	Assistant for NCASA	336.856.0702
Kathy Robinson	Executive Director	336.856.7529
Tim Nash	Assistant Director, Recreation/ State Cup Administrator /D&A	336-856-0063
Dottie Worsham	New Membership, D&A Administrator	336.856.0502
Darae Hamilton	Assistant Director, Challenge	336-856-0460

## E-mail addresses

Tim Nash	<a href="mailto:recreation@ncsoccer.org">recreation@ncsoccer.org</a>
Judy Ennis	<a href="mailto:judy@ncsoccer.org">judy@ncsoccer.org</a>
Chris Little	<a href="mailto:coach@ncsoccer.org">coach@ncsoccer.org</a>
Val O’Keeffe	<a href="mailto:stateselect@ncsoccer.org">stateselect@ncsoccer.org</a>
Susan Hartsell	<a href="mailto:susan@ncsoccer.org">susan@ncsoccer.org</a>
Rachel Jones	<a href="mailto:rachel@ncsoccer.org">rachel@ncsoccer.org</a>
Debbie Morton	<a href="mailto:classic@ncsoccer.org">classic@ncsoccer.org</a>
Betty Moore	<a href="mailto:betty@ncsoccer.org">betty@ncsoccer.org</a>
Mark Moore	<a href="mailto:website@ncsoccer.org">website@ncsoccer.org</a>
Val O’Keeffe	<a href="mailto:val@ncsoccer.org">val@ncsoccer.org</a>
Diego Munoz	<a href="mailto:ncasa@ncsoccer.org">ncasa@ncsoccer.org</a>
Patrick Reid	<a href="mailto:ncasa2@ncsoccer.org">ncasa2@ncsoccer.org</a>
Kathy Robinson	<a href="mailto:kathy@ncsoccer.org">kathy@ncsoccer.org</a>
Darae Hamilton	<a href="mailto:challenge@ncsoccer.org">challenge@ncsoccer.org</a>
Dottie Worsham	<a href="mailto:D-A@ncsoccer.org">D-A@ncsoccer.org</a>

ALL CURRENT CLASSIC INFORMATION CAN BE FOUND ON THE CLASSIC MAIN PAGE: schedules, match results and standings, State Cup information and deadlines, NCYSA administrative forms, NCYSA Association member information, coaching education information, the complete Discipline and Appeals manual, etc.

Various soccer resources are available through the NCYSA (pamphlets, books, videos...etc.) relating to various subjects (coaching, safety, rules...etc.). Please contact our office for more information.

**We hope that this information is helpful in your obtaining information. Questions, comments can be directed to any of the phones/addresses listed above.**

# ETHICS

## Guidelines for Classic Coaches

(Adopted by classic council on March 8, 1998)

These ideas are derived from USYSA information. We have chosen “best of” for our coaches' ethics.

**1. Develop a team philosophy.** There are two basic philosophies. (1) Produce the best players through the highest competition where scoring goals and winning games/trophies is the measure of your worth. The best players play the majority of the time while weaker players sit out for extended periods of time; (2) the second philosophy is player development where the goals are developing players, a life-long love of the game and sportsmanship through competitive games. Winning these games is not the measure of success; rather the efforts of the players are noted.

Issues that should be discussed between parents, players and coaching staff are: (a) will the coaching staff allow the players to make decisions on the field; (b) should players specialize in one position or experience many; and (c) is winning more important than effort, sportsmanship and fun?

Some philosophies should be “adjusted” as players grow older, but the foundation on which they were adopted should remain the same.

**2. Define appropriate sideline behavior.** This would be for players, spectators and the staff. Once you adopt a team philosophy, use it. Don't allow yourself or spectators to verbally abuse the players OR the officials. REMEMBER: A COACH IS RESPONSIBLE FOR HIS SIDELINE. PERIOD. Some things to discuss early in the seasonal year are: (a) encourage parents to cheer for all players, not just the “good ones”. Know the difference between cheering and “oh my goodness, what are you doing out there?” (b) referees, especially young ones, are doing a difficult job and should be allowed to make mistakes. If you had one player that allowed a particularly easy winning goal to be scored, the coach and the parents would not start yelling at that player and neither should they yell at an official who may make the same mistake on a game losing PK; (c) discourage coaching from spectators from the sidelines as this would confuse players; (d) criticism of officials usually results in reprisal from said officials.

**3. Delegate responsibilities to team parents.** Problems can arise when coaches and/or managers set up their personal kingdoms and dictate EVERYTHING to EVERYONE. Coaches should coach. Let the parents run the administration of the team, with guidance from the coach. It frees the coach to put more time in what he/she does best, the training of the players.

**4. Continue your coaching education.** The worst thing a coach can do is to think that they know all they need to know. Styles change. Methods change. Players and teams change. It is important to stay abreast of the latest changes. Your players may not say it to you directly, but they know when things become stale.

**5. Health, nutrition and safety should be your most important concerns for your players.** Any coach that would risk a player's health or safety for a “win” is not a coach. Learn basic first aid. Learn basic nutrition. Suggest nutritional alternatives to players during competitions. Do not allow for sugary half-time sodas or candies. Make sure that you conduct appropriate training programs so that your players are fit and healthy for training and competitions. Supervise and control players as to avoid injury situations.

**6. Know the laws of the game.** Knowledge is power; the power to teach. If you know and understand the Laws of the Game, then your players will also. That knowledge will help them and the spectators in situations on and off the field.

**7. Develop the player's appreciation for the game and keep winning and losing in perspective.** By developing players' appreciation for the game, you will instill a life-long love of the sport, rather than early burnout that can be found in many youth environments. The same can be said for putting winning and losing in perspective.

**8. Know the developmental needs of each player.** Just because you are a classic coach, just because you have “talented” players, these players all have different developmental needs and have different “buttons” to press to facilitate their learning. You cannot use only one method of coaching for the entire team and expect all players to thrive under that regimen. Remember: you are the adult and they are the children. Use the method that fits each player best and is the best for your overall team development.

**9. Allow players to experience different positions.** You will very seldom see an 11-year old player locked into a position so that they “excel” at that position and become the best ever. What generally happens is that they are put into a tryout environment and must play something different than what they are used to and do not “excel”. That is when players of “lesser abilities” get picked over the “better players”. Use flexibility to adjust to the environment. We will do our players a terrific injustice by earmarking them for permanent positions at 10, 11 and 12 years old.

**10. Players need to have fun, receive positive feedback and training should be conducted in the spirit of enjoyment and development.** If players do not have fun, they will not play. That is a proven fact. They may move to another team or simply drop

from the sport if the atmosphere is not one of enjoyment. Obviously, every minute of every soccer experience cannot be a party, but with proper communication, even the “lows” of a player’s soccer career can be turned into a more positive experience.

**11. Maintain integrity within the sport.** Your demeanor on and off the field will say a lot about you for a long time. Know and keep the rules and regulations of the local, state and national organizations. Do not illegally recruit players. Do not “bend the rules” to your advantage. Always work within the spirit of rules. Regardless of the outcome of games, wins and losses and trophy presentations, your actions as coach will always be what people remember you by.

**12. Be a positive role model and set the standard of good sportsmanship.** This runs together with integrity. Do not demean your players. Do not negatively question or argue with officials. Do not engage in unsportsmanlike communication between yourself, opponents or their spectators. Encourage good sportsmanship from your team. The best way is through your own actions.

These ideas (and more) can be found in whole or in part in the following USYSA brochures: *Principles of Conduct; Referees. . . Coaches . . . Parents . . . It’s the Players’ Game* – contact NCYSA for more information.

### **Guidelines for Classic Parents**

All information was gleaned from USYSA brochures: *Referees . . . Coaches . . . Parents . . . Role Models for Life; Principles of Conduct* – contact NCYSA for more information.

**1. Know the game.** Take a coaching course. Take a referee course. Play the game. This information can assist you in helping you help your child. Besides, before you can comment, you need to have a working knowledge of the subject in question.

**2. Encourage fair play at home.** Do not instill a “win-at-all-cost” attitude in your children. It is not beneficial to anyone.

**3. Be supportive of all activities.** Make sure your child attends training sessions and games. Be punctual for all events. Try to attend as many games as possible. Attend training sessions to see what ideas are being taught to the children.

**4. Be positive or be quiet.** There are more than a few children who drop out because of “mixed loyalties”. They strive to do the right thing for the team, only to have the parents blast the team at home. Confusion and dejection are the result.

**5. Be respectful and expect your children to be respectful.** Do not be confrontational or openly dissent. Expect the same from your children.

**6. Promote good nutrition.** Provide and promote good nutrition. Make sure they have plenty of water and other necessary fluids at games and training sessions. Ensure that they eat properly on days of competitions at a minimum.

**7. Volunteer to assist the coach or team.** Do not let one person do all the work. By spreading around the jobs, parents get a better idea into the running of the team and no one or two people are overworked or burned out.

**8. Support the coach and referee’s decisions.** These individuals are doing the best they can. They need your support, not your anger. Encourage good communication between coach and parent.

**9. Communicate with your children about their roles, experiences and new ideas learned.** This will greatly assist you and the coach in heading off early burnout or unresolved issues. It will also show your child that you have an interest in what he/she are doing. Find soccer videos and books and share them with your children.

**10. Praise other people’s children.** Show all on the team that you support everyone. Do not play favorites.

**11. Find stories, news articles or club news about older players to provide role models for your children.** Children can often relate to someone closer to their age and doing the same thing that they are doing.

**12. Maintain integrity of the sport.** Know the local, state and national rules. Do not illegally recruit players. Do not bend the rules to your advantage. Always work within the spirit of the rules. A team’s sideline and their behavior will be long remembered after the final whistle blows. Have that be a positive memory.

## **Guidelines for Classic Players**

All information was gleaned from USYSA brochures: *Referees . . . Coaches . . . Parents . . . Role Models for Life; Principles of Conduct* – contact the NCYSA office for more information.

- 1. Learn the game. Thirst for knowledge.** Go to every training session and game with the attitude that you will learn something, no matter how small or trivial, every time. Watch other games and other players. Watch other players in similar roles that you have and see what they do that's better or not better. Watch professionals and look for the same things.
- 2. Encourage fair play.** Do not instill a “win-at-all-cost” attitude in your teammates. It is not beneficial to anyone. Encourage development of all players and assist those less talented than you.
- 3. Be supportive of all activities.** Make sure you attend training sessions and games. Be punctual for all events. Enthusiasm is contagious. Make sure your soccer kit is packed and ready for play on the day before the game.
- 4. Be positive or be quiet.** There are more than a few players who drop out because of negative comments from teammates. They strive to do the right thing for the team, only to have teammates criticize every move and play. Confusion and dejection are the result. Praise your teammates for efforts well done or tried.
- 5. Be respectful.** Do not be confrontational or openly dissent. Expect the same from your teammates, parents and coaches.
- 6. Strive for good nutrition.** Provide and promote good nutrition. Make sure you have plenty of water and other necessary fluids at games and training sessions.
- 7. Support the coach and referee's decisions.** These individuals are doing the best they can. They need your support, not your anger. Encourage good communication between yourself, your coach and the referee.
- 8. Communicate with your parents about your roles, experiences and new ideas learned.** This will greatly assist you in areas that you may not understand. If there is problem with the team, the coach or with your parents, it is best to be discussed, rather than remain silent. Remember: unresolved issues will fester and remain sore until they are addressed. Find soccer videos and books and ask your parents to share them with you.
- 9. Maintain integrity of the sport.** Know the local, state and national rules. Do not illegally recruit players from other teams. Do not bend the rules to your advantage. Always work within the spirit of the rules. A team's sideline and their behavior on the field will be long remembered after the final whistle blows. Have that be a positive memory.
- 10. Always try your best.** Never “go through the motions”. Always try to be your best, regardless of the outcome of the result.
- 11. Have fun.** This may be the most important reason for playing. Do your best to make it fun.