

NCASA

From: Cary De La Osa [Cary.DelaOsa@ncmail.net]
Sent: Thursday, March 27, 2008 1:08 PM
To: Cary De La Osa
Subject: [advocacygroup] Job opportunities for week ending 3/28/08
Attachments: ATT00225.txt

Always aim at complete harmony of thought and word and deed. Always aim at purifying your thoughts and everything will be well.

Mahatma Gandhi

Indian political and spiritual leader (1869 - 1948)

To apply click on the website below:

<http://msweb01.co.wake.nc.us/oea/empapp.asp?pg=1&JobID=0117/2008&JobName=Youth%20Development%20Educator>

Job # 0117/2008-Youth Development Educator

Human Services - Family And Youth Success

Apply Now!

Salary Range: \$31,900 to \$53,100

Expected Hiring Range: \$31,900 to \$37,500

Work Schedule/Location: 8:15a.m.-5:30p.m. with frequent evenings and weekends/Agriculture Building (4001-A Cary Drive, Raleigh, NC)

Minimum Qualifications: Bachelor's degree in Health Education or related field and two years of experience as a public health educator; or equivalent. Fluent English and Spanish are required.

Special Requirements: A valid driver's license and a "safe" driving record required. A criminal record check will be conducted.

Preferred Qualifications: Experience in working successfully with resilient youth and their families; knowledge of community resources.

Duties: Engage Latino males (13-19) in building their capacity academically, socially, and vocationally via entrepreneurship and life skills as a deterrent to gang involvement; act as a coordinator of resources and services relevant to the growth and well being of the participants in this project; act as a role model and implement research-based life skills curriculum; build relationships that will comprehensively support the capacity of participants; conduct regular family visits to create and maintain relationships with family members of youth; create and maintain partnerships with other youth development programs and with community partners in Wake County to support the short-term and long-term efforts of youth participants; maintain records, program tracking, and reporting efforts and outcomes of programming; develop strategies that support capacity building, healthy lifestyles, and quality of life for youth and their families; research, promote and implement Best Practice in Youth and Family Development.

Notes: APPLICANTS WITHOUT BILINGUAL SKILLS WILL NOT BE CONSIDERED. This is a 3-year, grant-funded position.

Closing Date: 3/28/2008

Position #: 9192-1034-0

4/21/2008

Clinic Assistant

Urban Ministries of Wake County, Inc., Open Door Clinic is seeking a clinic assistant for a part time position, potential full time after May 30, 2008. English/Spanish speaking required. Willingness to work as a member of a flexible health care team required. The Open Door Clinic addresses health care for uninsured adults by providing comprehensive medical, pharmaceutical, and ancillary care at no charge to low-income patients. The position is to support the clinic operations.

The candidate should have excellent organizational skills and attention to detail. Individual must be flexible and able to exercise independent judgment within prescribed guidelines. Computer proficiency and knowledge of several applications is necessary; excellent people and telephone skills, ability to use facsimile and telephone and to organize a multitude of information, are required.

Monday through Thursday evenings and Friday day hours. 24 hours per week. No holidays or weekends.

If interested please email resume to: rbelden@urbanmin.org

FOREIGN LANGUAGE INTER II

Position: FOREIGN LANGUAGE INTER II
Vacancy Number: 4431-0000-0020-995
Salary Grade: 63
Salary Range: \$28402 - \$44121
Department: DEPARTMENT OF HEALTH & HUMAN SERVICES
Division: DIVISION OF PUBLIC HEALTH
Type of Appointment: Perm Full-Time
Location: CABARRUS
Posting Date: 03/14/2008
Closing Date: 04/01/2008
Number of Positions: 1

Description of Work

PROVIDES INTERPRETER SERVICES FOR HISPANIC SPEAKING FAMILIES WITH YOUNG CHILDREN DURING DEVELOPMENTAL EVALUATION, WHICH COULD INCLUDE A MEDICAL HISTORY AND PHYSICAL EXAMINATIONS, AUDIOLOGICAL, COGNITIVE, SPEECH/LANGUAGE, OCCUPATIONAL/PHYSICAL THERAPY, ADAPTIVE BEHAVIOR AND NUTRITION. TRANSLATION SERVICES ARE ALSO NEEDED FOR INTERVENTION SERVICES AND SPECIALIZED THERAPIES (EXAMPLE: OCCUPATIONAL/PHYSICAL THERAPY, SPEECH/LANGUAGE THERAPY). THESE EVALUATIONS AND INTERVENTIONS WILL OCCUR IN THE CLINIC, HOME, AND CHILDCARE SETTINGS. WILL ALSO TRANSLATE WRITTEN DEVELOPMENTAL EVALUATION REPORTS, SERVICE PLANS AND OTHER CORRESPONDENCE NEEDED FOR THE FAMILY.
 PUT VACANCY NUMBER 20995 ON THE STATE APPLICATION IN THE SECTION, JOBS APPLIED FOR. ONE APPLICATION PER POSITION.

Knowledge, Skills and Abilities

BILINGUAL FLUENCY, BOTH SPOKEN AND WRITTEN IN ENGLISH AND SPANISH LANGUAGE IS NECESSARY TO SUCCESSFULLY PERFORM ASSIGNED JOB DUTIES. GENERAL INTERPRETING KNOWLEDGE AND SKILLS. COMPUTER WORD PROCESSING SKILLS. MANAGEMENT PREFERENCES: EXPERIENCE IN AN EARLY INTERVENTION PROGRAM SETTING AND KNOWLEDGE OF NC INFANT TODDLER PROGRAM. ABILITY TO WORK AS A TEAM MEMBER AND BE FLEXIBLE WHEN CHANGES OCCUR.

Training and Experience Requirements

GRADUATION FROM HIGH SCHOOL OR GED AND TWO YEARS OF EXPERIENCE IN

4/21/2008

INTERPRETING AND TRANSLATING ENGLISH AND THE REQUIRED FOREIGN LANGUAGE IN A SETTING THAT REQUIRES A KNOWLEDGE OF THE PROGRAMS OR SERVICES. DEMONSTRATES FLUENCY AND SKILL NECESSARY TO MEET THE NEEDS OF THE ORGANIZATION AND CLIENT POPULATIONS SERVED; OR AN EQUIVALENT COMBINATION OF TRAINING AND EXPERIENCE. ALL DEGREES MUST BE RECEIVED FROM APPROPRIATELY ACCREDITED INSTITUTIONS.

SPECIAL NOTE

THIS IS A GENERALIZED REPRESENTATION OF POSITIONS IN THIS CLASS AND IS NOT INTENDED TO IDENTIFY ESSENTIAL FUNCTIONS PER ADA. EXAMPLES OF WORK ARE PRIMARILY ESSENTIAL FUNCTIONS OF THE MAJORITY OF POSITIONS, BUT MAY NOT BE APPLICABLE TO ALL POSITIONS.

How to Apply:

The Department of Health and Human Services (DHHS) selects applicants for employment based on job-related knowledge, skills, and abilities without regard to race, color, gender, national origin, religion, age, disability, political affiliation or political influence. You must undergo drug testing if you are applying for a direct care position, criminal justice certified position or a position requiring a commercial driver's license. DHHS will also conduct a criminal record check if you are applying for a position which supervises or provides direct care. DHHS will conduct State and Federal criminal record checks on all applicants selected for direct care and non-direct care positions in the DHHS residential school programs.

All applicants must submit a State Application for Employment (PD-107) to the contact person at the Human Resources Office indicated on the vacancy announcement. A separate application must be submitted for each individual position for which you are applying and must include the specific position title and position number. Resumes will not be accepted in lieu of completing a state application. Applications must be received in the appropriate Human Resources Office by 5:00 p.m. on the closing date.

Job postings and the State application for Employment (PD-107) may be found at public libraries, local Employment Security Commissions, DHHS Human Resources Offices, or the Office of State Personnel web site at:
<http://www.osp.state.nc.us/jobs/gnrlinfo.htm>

Continuous Recruitment: DHHS continuously recruits for some positions for which we have an urgent need and are critical to our Department. Positions posted with no closing date should be considered as continuous recruitment. Therefore, we will continuously accept applications regardless of whether or not there is an actual vacancy. After three months, these applications will be discarded and new applications must be submitted for further consideration.

Degrees must be received from appropriately accredited institutions.

Contact Person: HUMAN RESOURCES RECRUITER

Contact Agency: HHS-PUBLIC HEALTH

Contact Address: 1930 MAIL SERVICE CENTER
RECRUITMENT OFFICE 20995
RALEIGH, NC 27699-1930

Contact Phone: 919-707-5451 Ext: 00000

Contact Fax: 919-870-4831

Contact E-mail: NO EMAILS

Evening Instructor Wake Tech

We are looking for an evening instructor, probably one night a week. We would use a community school site because they already have sewing labs. We would try to find a site that was convenient for the instructor.

Pay is dependent upon the instructor's education. As an occupational class in sewing, it would be a Demand Level I pay scale: \$25 for less than AAS, \$26 for AAS, \$27 for Bachelor's, \$28 for Master's, and \$30 for Doctorate. Most classes are set up to run 3 hours a night, 6:30 to 9:30. So pay would run between \$75 and \$90 per class.

Classes run various lengths depending on the course content, but this one would run at least 24 hours. Large content areas can be broken up into several courses, sewing I, II, and III for example.

The course could cover several content areas such as alterations, window treatments, pillows, bedspreads, any area of sewing that

would help someone obtain employment.

I would appreciate any help you can give us.

I do hope that your husband is doing better. It sounds like you both have been through a real harrowing ordeal.

Cynthia Boulus
Assistant Site Director
Wake Technical Community College
919.866.5433

Cary De la Osa
Special Bilingual Assistant
Hispanic/Latino Affairs
NC Office of the Governor
116 West Jones Street
Raleigh, NC 27603
(919) 733-5361
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E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties.