

Diego Munoz

From: Delaosa, Cary [cary.delaosa@nc.gov]
Sent: Friday, June 19, 2009 2:46 PM
To: undisclosed-recipients:
Subject: [advocacygroup] Job opportunities for 6/19/09
Attachments: ATT00004.txt

Mark Twain, *Old Times on the Mississippi*

When I was a boy of fourteen, my father was so ignorant I could hardly stand to have the old man around. But when I got to be twenty-one, I was astonished at how much he had learned in seven years.



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Title	Pay Plan/Series/Grade	Salary Range	Agency	Location	Cl I
Secretary (Office Automation)	GS-0318-05/05	\$31,723-\$41,241	Department of Treasury/Internal Revenue Service	Durham	06/1

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Title	Pay Plan/Series/Grade	Salary Range	Agency	Location	Cl I
LEAD IRA, TEAM LEADER (SR FINANCIAL PRODUCTS & TRANSACTIONS SPECIALIST) TEMP NTE 1 YEAR	GS-0512-14/14	\$101,019-\$131,330	Department of Treasury/Internal Revenue Service	Charlotte	06/2
Secretary (Office Automation)	GS-0318-05/05	\$31,723-\$41,241	Department of Treasury/Internal Revenue Service	Durham	06/1

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Title	Pay Plan/Series/Grade	Salary Range	Agency	Location	Cl I
IMMIGRATION MANAGEMENT ASSISTANT (OA)	GS-0303-07	\$39,295-\$51,085	Dept of Homeland Security/Citizenship and Immigration Services	RALEIGH DURHAM	06/2



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Title	Pay Plan/Series/Grade	Salary Range	Agency	Location	Cl I
SECRETARY (OA)	GS-0318-05/05	\$31,723-\$41,241	Department of Treasury/Internal Revenue Service	Raleigh	06/1

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Title	Pay Plan/Series/Grade	Salary Range	Agency	Location	Cl I
INTERNAL REVENUE AGENT - INTERNATIONAL ISSUE SPECIALIST	GS-0512-14/14	\$83,445-\$108,483	Department of Treasury/Internal Revenue Service	Throughout North Carolina	06/2
SECRETARY (OA)	GS-0318-05/05	\$31,723-\$41,241	Department of Treasury/Internal Revenue Service	Raleigh	06/1

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WUVC/WTNC JOB POSTING NOTICE

POSITION: LOCAL SALES MANAGER - WUVC/WTNC-09-1

DATE OPEN: **June 11, 2009**

Description:

Univision Communications, Inc. is the premier Spanish language media company in the United States. We are currently seeking an exceptional and talented Local Sales Manager (LSM) to lead the local Sales team for both WUVC Univision 40 and WTNC TeleFutura 26 television stations in Raleigh, North Carolina. The LSM will be responsible for meeting and exceeding market sales budgets through short and long term planning, focused coaching, training, and new business development. The LSM will report directly to the General Sales Manager for both television stations.

Job Functions:

- Supervise team of Local Account Executives
- Understand the markets, the competitive landscape, and market health.
- Provide revenue forecasts.
- Accompany Account Executives as needed on client calls locally.
- Meet and exceeding revenue budgets, including project budgets.
- Monitor rates and package prices while managing inventory to assure delivery and when possible exceed revenue budgets.
- Maximize multi-platform sales opportunities for both Univision and TeleFutura.
- Develop strategies to achieve organizational goals, and identify external threats and opportunities by analyzing market and competition.
- Determine sales priorities and work closely with Univision Interactive Media to maximize integrated revenue.
- Collaborate with Research Manager in the development of information, presentations, and sales tools.
- Build strong relationships with clients and advertising agencies.
- Work with the Traffic Director to prioritize inventory placement in oversold situations.
- Must be able to write presentations, edit existing presentations, and understand research specific to the industry.
- Must have the ability to work well under pressure in a revenue goal and deadline-driven environment.

REQUIREMENTS:

Education: Bachelor degree in marketing, advertising, or business degree preferable.

Work Experience: Minimum 5 years of experience in a broadcast sales capacity.

Other requirements:

- Knowledge of advertising agencies, Nielsen ratings and very strong negotiating and selling skills is required.
- . Industry utilized research including NSI, NHSI, Scarborough, TNS, CMR and Matrix.
- Bi-lingual English/Spanish both written and spoken is highly preferable.
- Must be able to drive and have a valid North Carolina driver's license as well as a good driving record.

Please send cover letter and resume to contact info. below. Please indicate the position that you are applying for.

WUVC/EEO
230 Donaldson St.
Floor 3
Fayetteville, NC 28301
Fax: 910-323-3924
Email: ncjobs@univision.net

UNIVISION IS AN EQUAL OPPORTUNITY EMPLOYER

PLEASE READ AND FORWARD.. DEADLINES EXTENDED!

The Capital Area Workforce Development Board's (CAWDB) Summer Youth

Employment Program is seeking youth and employers (worksites) to participate in their summer employment program. CAWDB is recruiting youth between the ages of 16-24. These youth must meet certain eligibility requirements and must apply within the next week. Youth will earn \$7.25/hr, paid by the program.

Young people interested in jobs are encouraged to apply online at www.JumpInTheJobPool.com. Applications will also be available in [Joblink Career Centers](#). The Summer Youth Employment Program is made possible through the American Recovery and Reinvestment Act, which provided the CAWDB with a [\\$3.2 million grant](#). Part of the grant money was allocated to create jobs for youth in Wake and Johnston counties.

To qualify for this program youth must be between the ages of 16 and 24, and considered low income (may be receiving public assistance), plus one of the following barriers:

- Homeless
- Runaway Youth
- Offender
- Basic Skill Deficient
- School Dropout
- Youth Requiring Additional Assistance
- Pregnant/Parenting Youth
- Foster Care

CAWDB staff will contact participants to schedule eligibility determination interviews and to complete the Workforce Investment Act application process. All participants must be able to furnish documentation (birth certificate, social security card, income verification) at the time of the interview.

The Capital Area Workforce Development Board's mission is to create a highly skilled workforce system by

providing employers with productive, skilled workers, and by offering citizens training and employment opportunities that promote job satisfaction and economic stability.

Criteria for Employers

CAWDB is also in need of worksites that will provide supervision of the youth, 35 hours per week....at no cost to the employer. I know many of you can utilize some additional hands and feet in your business this summer to accomplish all of those dreadful tasks we need done, such as, data entry, updating telephone and email lists, filing, making copies, assembling packets and walking the dog! Why not open your hearts and business? Provide a youth the opportunity to become employed, earn money, and obtain work experience this summer.

What we need from potential employers is to make a valuable investment in our future workforce by hiring a youth this summer.

- Youth will be reporting to worksites in 2 groups. The first group of 200 youth will report on June 15th and the second group of 200 will report on June 29th.
- Young adults are expected to be supervised at all times, they are not to be left alone to conduct your daily business.
- You should expect worksite visits to ensure safety and quality of work.
- Manpower will be contacting you for an introduction and orientation..

We are requesting a written job description for each different position you request. Please be sure to put your company name and contact information on the job description. Submit job descriptions by email : CapitalAreaInfo@gmail.com or fax 856- 6038.

For questions and additional information contact: Alfreda Barnett (919)856-2716.

"Service You Can Depend On, Service You Can Trust"

**Children's Environmental Health Initiative, Nicholas School of the Environment and Earth Sciences,
Duke University, Box 90328, Durham, NC
27708, 866-264-7891 (toll-free), 919-613-8137, cehi@env.duke.edu, www.env.duke.edu/cehi**

Position Opening

Outreach Coordinator

Children's Environmental Health Initiative

The Children's Environmental Health Initiative (CEHI) at the Nicholas School of the Environment, Duke University currently has a position opening for an Outreach Coordinator. CEHI is a research, education, and outreach program committed to fostering environments where all children can prosper. Our work focuses on bringing innovative environmental health research to a wide-range of environmental, health disparity, and environmental justice issues. The position requires working closely with a diverse group of audiences from academic

researchers to community members. Job responsibilities include:

- managing outreach strategies for an environmental and public health research group;
- translating scientific research for diverse audiences;
- building and maintaining relationships and networks with community and health advocacy organizations, with a particular emphasis on Durham County, NC; and
- communicating regularly with community and institutional partners through visits, meetings, presentations, lectures, and publications.

Requirements:

The successful candidate must demonstrate a commitment to and enthusiasm for community outreach, particularly in the areas of environmental health and children's health. A Bachelor's degree is required; an educational background in environmental or public health issues is desirable. Attention to detail, as well as the ability to multi-task in a team environment with minimal supervision is essential.

In addition, the candidate must demonstrate exceptional oral and written communication skills and be willing and available to attend occasional evening and/or weekend meetings or other events. Proficiency in Microsoft Word, Excel, and Powerpoint is required. Familiarity with Adobe Illustrator, Access, and GIS is an asset but is not required. Bilingualism (English/Spanish) is preferred but not required.

Compensation commensurate with level of experience. CEHI is an equal opportunity, affirmative action, and family-friendly employer. More information about CEHI can be found at www.env.duke.edu/cehi. Interested candidates should combine a cover letter, resume, and a writing sample (technical, educational, or grant) into a single document and send to Ms. Tami Tuck (tuck0012@duke.edu; 919-613-8723).

Project Manager

Statewide cancer advocacy organization seeks project manager to coordinate outreach and education activities in eastern North Carolina . The position is a contractual arrangement with the organization. The work of the Project Manager will be to organize, facilitate and implement awareness and education activities.

Qualifications and Experience: The ideal candidate must have experience in a management position or in program implementation. Candidate must have a bachelor's degree with 3 -5 years of experience in public health, human services or a related field. Proven experience in the management and coordination of public health services and programs is essential. Ability to work independently in a self-directed manner is required. This position requires a high level of motivation and vision in reaching men and their families with health education information. Individuals interested in this position must have experience in grants administration including preparation of regulatory documents and fiscal management. Ideal candidate has an appreciation and proven experience in community engagement and the mobilization of diverse community, civic and religious groups.

Special Instructions: When applying for this position please submit cover letter and CV to NCMPCAAT at PO Box 98995 , Raleigh , NC 27624-8995 or email npcadvocate@yahoo.com by June 15, 2009.

Cary de la Osa
Administrative/Communications Support Specialist
NC Office of the Governor
Office of Citizens and Faith Outreach & Hispanic/Latino Affairs
116 West Jones St
Raleigh, NC 27603
919-733-5361
919-733-2120 Fax
cary.delaosa@nc.gov

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