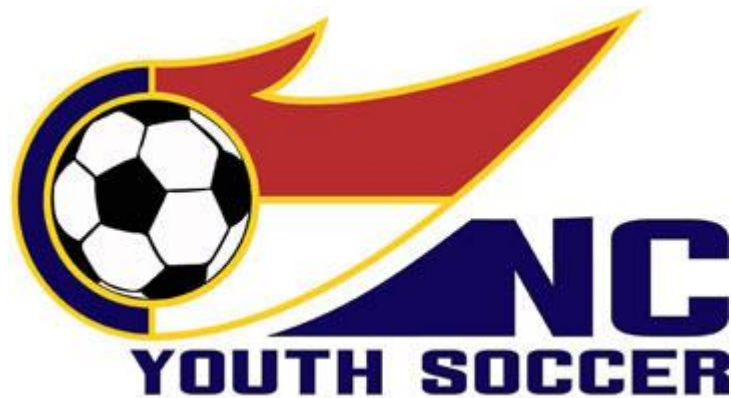


NCYSA

Tournament

Manual

Seasonal Year



**A Manual for NC Youth Soccer Associations Hosting
OPEN Tournaments**

Published by the North Carolina Youth Soccer Association
136 Manley Avenue Greensboro, NC 27407
336-856-7529

Table of Contents	Page
Tournament Overview.....	3
1. Introduction	
2. Purpose of Sanctioning	
3. What is a Tournament?	
Section 1.....	4-6
1. Tournament Director Notice	
2. Hosting Association Letter	
Section 2.....	7-8
1. NCYSA Requirements to Host a Tournament	
Section 3.....	9-16
1. Hosting Terms and Definitions	
2. Deadline Dates/Criteria for Approval	
3. Hosting Fees	
4. NCYSA Team Classifications	
5. Age Divisions	
6. Maximum Roster Size for U16-U19 Teams	
7. Items to Post in Rules and Check on Field	
8. Unrestricted Tournament Sanctioning/Requirements	
9. Notification to Travel outside NC but within the US	
Section 4.....	17-25
1. Referee Fees	
2. NC Youth Soccer Academy Division – SA	
3. NO Advertising Policy	
4. Laminated Passes	
5. FIFA Reduce to Equate Rule	
6. Combining Age Groups and/or Levels of Play	
7. USYS Host Form Web Documents	
8. Medical Waivers	
Section 5.....	26
**You must contact the office by phone or email to acquire these Forms, Applications, Documents and Checklist for sanctioning	
1. Application to Host	
2. Hosting Agreement	
3. NCYSA Hold Harmless Agreement	
4. In-State NC Tournament Team Fee Form – Post Tournament	
5. Checklist	

NCYSA TOURNAMENTS - Introduction

Member associations of NCYSA may host tournaments sanctioned by this association and USYSA and USSF by submitting the appropriate paper work and/or fees as specified.

Groups wishing to sanction a tournament with NCYSA must be affiliated with a member local association.

PURPOSE of SANCTIONING WITH NCYSA

- To insure your tournament meets USYS Tournament and NCYSA Guidelines.
- To insure a successful and well run tournament!
- To insure your association and all players have appropriate insurance coverage and protection.

WHAT IS A TOURNAMENT?

Any competition that charges an entry fee to cover expenses incurred for the event and desired profits and/or any event that engages in solicitation, i.e., mailings, website information, voicemail announcements, advertisements, mass emails, etc. Intra-League Tournaments are excluded but their existence must be reported to NCYSA.

Permission to Host Requirements

A red-stamped approved Permission to Host Application form is **REQUIRED** for all Tournaments or friendly games/scrimmages with teams from out of state.

The information in this manual DOES NOT contain the necessary application, forms, and other paperwork required for sanctioning. To obtain these you must contact the NCYSA office or email the Administrator of Tournaments at challenge@ncsoccer.org They will be emailed to hosting organization for completion and signatures.

The next 5 Sections contain all the information necessary to hold a successful tournament. Please read them carefully and follow all directions. Any questions or concerns, please do not hesitate to contact NCYSA.

Section 1



- **Tournament Director Notice**
- **Hosting Association Letter**



TO: ALL TOURNAMENT DIRECTORS
From: NCYSA Tournament Administrator Notice

PLEASE READ CAREFULLY

- 1) When sending in your tournament packet of documents, please make sure that the packet is complete – **THIS MEANS ALL DOCUMENTS/FEEES AT ONE TIME!** If documents or fees are missing, or documents are incomplete, they will either be returned or will sit on the desk until the packet IS complete.
- 2) I cannot send the documents to the VP Tournaments for review and needed corrections until your packet is complete. This wastes valuable time in getting your tournaments SANCTIONED.
- 3) **PROOFING YOUR DOCUMENTS** for TOURNAMENTS is your job. Making corrections prior to submittal to NCYSA is your job. The VP Tournaments is looking for “rule errors” or wording that doesn’t fit USYS Tournament or NCYSA guidelines. **IT IS NOT HIS JOB** to correct the Tournament Rules to match your Application to Host. Spelling, age groups, year(s), dates, field sizes, guest player rules, etc. are corrections you need to do. It is becoming clear that the new Application to Host forms are filled out but “last year’s form and/or rules” are used with no effort to read through them and make the changes for this year’s tournament. It is being left up to the VP Tournaments to read the documents and make **ALL** the necessary changes. The time involved with the corrections makes you unhappy with the delay.
- 4) Do not wait to send in your tournament applications. Three months or less is not ample time to engage your target audience. Many teams plan their tournaments at the beginning of the seasonal year. Many times documents sent in to NCYSA have signing dates by the president that were 3 months prior!
- 5) The purpose of seeking NCYSA sanctioning is:
 - To insure your tournament meets USYS Tournament and NCYSA guidelines.
 - To insure a successful and well-run tournament!
 - To insure your association and all players have appropriate insurance coverage and protection.

Thanks in advance for your help and understanding in sanctioning your tournaments with NCYSA ☺



Dear Hosting Association,

As you may know or will soon find out, to host a tournament is hard work, time-consuming and tedious. In order to “get it right”, it takes the combined efforts of the host organization, NCYSA, and the VP of Tournaments to insure that everything is “in order”. By doing so, our hopes are that your tournament is successful.

Please:

READ the enclosures of this packet carefully.

DISCUSS with your organization what you wish to accomplish with your tournament. (ie, restricted or unrestricted prior to sanctioning)

COMPLETE the required documents and forms.

Finally,

KNOW that once your tournament has been sanctioned, that to change the status of said tournament requires that you begin the process **AGAIN**.

Thanks and good luck with your tournament.

Debbie Morton

Administrative Assistant
NCYSA Tournaments

Section 2



- **NCYSA Requirements to Host a Tournament**



WHAT IS REQUIRED? Tournament Rules, Post Tournament Report, and In-State NC Tournament Team Fees

North Carolina member associations interested in hosting a sanctioned tournament are **REQUIRED** to submit the following items:

1. **Required Items-** *Your tournament will not be **REVIEWED** or **CONSIDERED** for sanctioning until the following items are submitted **COMPLETE** and **ALL** items received at **TOGETHER**:*
 - A. **Application to Host a Tournament Form with appropriate signatures- President's signature REQUIRED! NOW AVAILABLE ONLINE—Make sure the President's signature is added if you use this form.**
 - B. **Tournament Rules-(NC Youth Soccer Academy Rules/Guidelines included if applicable)**
 - C. **A list of fields to be used and appropriate maps**
 - D. **Tournament/Games Hosting Agreement with signature of the "US Soccer Registered" referee assignor, and the president of the hosting association.**
 - E. **NCYSA Tournament Application Fee- Please refer to the NCYSA Hosting Fees sheet included in this packet.**
 - F. ****NEW**- Unrestricted Tournaments must purchase and provide a copy of a \$1,000,000.00 Comprehensive General Liability Policy along with all above documents Effective- January 1, 2007**
 - ❖ **IF YOU PLAN TO INVITE TEAMS FROM OUTSIDE OF THE 50 STATES, YOU MUST ALSO SUBMIT A FOREIGN HOST FORM ALONG WITH OTHER DOCUMENTATION.**
 - ❖ **Please contact Debbie Morton for instructions on hosting foreign teams. (336-856-7529 or debbie@ncsoccer.org**
2. **Official Tournament Invitation/Brochure**---Send NCYSA the official tournament application/information that teams will receive either by email or on your website.
 2. **Post Tournament Report** --- The host organization must file a post tournament report within 30 days of the conclusion of the tournament or a fine will occur. The report is to include:
 - A. The number of teams participating in each age division, for boys and girls.
 - B. The name of the Champion of each division, if a champion is determined.
 - C. The number of teams from each National State Association or foreign country.
 - D. If Sportsmanship awards are given, the criteria for the awards and the award winners.
 - E. The number of fields used for the tournament/games.
 - F. The name of the sponsor, if any.
 - G. The names and teams of all players issued red and yellow cards (cautions/ejections) and details of any other matters involving the improper or unsportsmanlike conduct of a team, its players, coaches or supporters.

NOTE: Any incidents of referee abuse or referee assault or other incidents of a serious nature should be reported to the team's or player's home National State Association immediately, but no later than seven (7) days after the conclusion of the tournament.

We understand that failure to file the report on time shall preclude the tournament host from receiving approval for hosting any further tournaments. Future tournament approval will not be granted to the host organization until the post tournament report is complete.

4. **In-State NC Tournament Team Fees**--- The fee for NCYSA sanctioned tournaments is \$10 for each North Carolina Team entered for outdoor tournaments and \$5.00 for each team for indoor tournaments. This fee must be paid to NCYSA by the host organization/tournament (30 days after the tournament) at the same time they submit their post tournament report.

Please send ONE check payable to NCYSA. Do not send individual team checks.

Section 3

Helpful Information to Complete Forms And Required Documents



- **Hosting Terms and Definitions**
- **Deadline Dates/Criteria for Approval**
 - **Hosting Fees**
 - **NCYSA Team Classifications**
 - **Age Divisions**
- **Unrestricted Tournament Sanctioning**
 - **Notification to Travel**

NCYSA TOURNAMENT HOSTING TERMS & DEFINITIONS

I. Tournament-

Any competition that charges an entry fee to cover expenses incurred for the event and desired profits and/or any event that engages in solicitation, i.e., mailings, website information, voicemail announcements, advertisements, mass emails, etc.

Intra-League Tournaments are excluded but their existence must be reported to NCYSA.

Permission to Host Requirements-

An approved Permission to Host Form is REQUIRED for all Tournaments

II. Games- A competition between teams

A- Friendly- any competition conducted between teams where the ONLY fees collected are to offset the exact cost of the match.

1- NCYSA reserves the right to request a budget for a Friendly

Permission to Host Requirements-

REQUIRED if out of state teams are participating in a Friendly

Not required for NCYSA teams playing another NCYSA team in a Friendly

B-Scrimmage- Any competition conducted between teams where no fees are collected

Permission to Host Requirements-

REQUIRED if out of state teams are participating in a Scrimmage

Not required for NCYSA teams playing another NCYSA team in a Scrimmage

III League Play with Out of State Teams- any competition conducted between teams from different states- recreation, challenge, or classic.

Permission to Host Requirements-

REQUIRED

Adopted January 5, 2003 NCYSA AGM

NCYSA Host Form Submittal Deadline Dates

NCYSA Hosted events/activities shall take precedence over affiliate/associate sanctioned member events to include but not limited to: tournaments, friendlies, pre-season warm-ups, scrimmages, or League Play. Decisions on sanctioned events shall be at the discretion of the NCYSA VP Tournaments and/or his/her designee.

Established Tournament- *A tournament that has existed for at least two consecutive years on the same date and offers the same levels of play (recreation, challenge, classic), and is in ‘Good Standing’ with NCYSA. In order to retain this status the post tournament report and fees must be submitted to NCYSA within thirty (30) days following the completion of the tournament.*

A USYS Application to Host Tournaments or Games must be filled out in accordance with USYS and NCYSA procedures, signed by the Association President, accompanied by all required items and signatures and submitted to the NCYSA State Office, no later than one hundred-eighty (180) days in advance of the proposed date(s) of the competition.

If foreign teams will be invited, a USYS Application to Host Tournaments or Games AND a USSF Application to Host a tournament or Games involving Foreign Teams must be submitted along with the appropriate USSF fees and a signed Ted Stevens Olympic and Amateur Sports Act.

A US Youth Soccer Tournament or Games Hosting Agreement must be completed along with the certified assignor’s signature and the signature of the President of the Hosting Association (local association) and the Tournament Director. The Hosting Agreement must accompany the host form and must be submitted no later than one hundred-eighty (180) days in advance of the proposed date(s) of the competition.

Deadline dates to submit Permission to Host Forms:

Established Tournaments –

No more than twelve (12) months in advance of the scheduled tournament date. In addition, the post-tournament report and post-tournament fees must be submitted within thirty (30) days following the completion of the tournament. The latest date a host form may be submitted is six (6) months before the scheduled tournament date.

Exceptions to Established Tournaments: If for any reason an established tournament conflicts with a NCYSA Event (any cup – Recreation, Challenge, Classic or Festivals) the VP Tournaments and /or his/her designee will have the discretion to sanction or not to sanction.

No more than eleven (11) months in advance of the scheduled tournament date for any tournament that is not an Established Tournament. The latest date a host form may be submitted is six (6) months before the scheduled tournament.

Criteria to be considered for Tournament Approval:

A.

- 1) No direct conflict with a NCYSA Scheduled event
- 2) Post Tournament Report and fees (if applicable) have been submitted within the 30 day deadline- this criteria is for ALL tournaments
- 3) Established Tournament

B. If more than one host form is submitted for the same weekend:

1. The above criteria will be considered
2. The geographic distance between the two tournaments should be at least 60 miles apart
3. The levels of play (recreation, challenge, classic)
4. The field availability
5. The Referee Pool availability

NCYSA Hosting Fees

I-TOURNAMENT Hosting Fees

A-Tournament Application Fee

1. An Association check payable to NCYSA in the amount of twenty-five (\$25.00) dollars
2. Submitted with the completed Permission to Host Form along with all required items and appropriate signatures
3. The Tournament Application Fee must be submitted no less than six (6) months before the desired tournament date

The \$25.00 Tournament Application Fee will be waived for any Tournament that files their Post-Tournament Report and Post Tournament Fee by the deadline (30 days after the tournament) AND submits a completed Permission to Host Form along with all required items and signatures for the next year.

B- Tournament Application Late Fees-

NCYSA/USYS are not required to accept or approve any application submitted less than one hundred-eighty (180) days in advance of the desired tournament date. Permission to Host Forms submitted less than 180 days before the event will be subject to the following late fees:

1. less than six (6) months but more than five (5) months- \$25.00 plus application fee of \$25.00-
2. less than five (5) months but more than four (4) months- \$50.00 plus application fee of \$25.00
3. less than four (4) months but more than three (3) months- \$75.00 plus application fee of \$25.00
4. less than three (3) months \$100.00 plus application fee of \$25.00

C- Post Tournament Fee

1. A fee of ten (\$10.00) dollars for each NCYSA team participating in an outdoor tournament is due thirty (30) days after the tournament along with a post tournament report.
2. A fee of five (\$5.00) dollars for each NCYSA team participating in an indoor tournament is due thirty (30) days after the tournament along with a post tournament report.
3. The post tournament fee is payable to NCYSA. ONE CHECK ONLY for the full amount.

D- Post Tournament Late Fees

Late fees will accrue if the NCYSA State Office does not receive a Post Tournament Report and Fees thirty (30) days after the completion of the tournament. 'Established' Tournaments (*) will lose this status if the report and fees are not received within thirty (30) days after the tournament

1. 31 to 60 days late- \$100.00 late fee in addition to the Post-Tournament Fee
2. 61 to 90 days late- \$200.00 late fee in addition to the Post-Tournament Fee
3. 91 to 120 days late- \$300.00 late fee in addition to the Post-Tournament Fee
4. 121 to 150 days late- \$400.00 late fee in addition to the Post-Tournament Fee
5. 151 to 180 days late- \$500.00 late fee in addition to the Post-Tournament Fee

* *Established Tournament-* A tournament that has existed for at least two consecutive years on the same date, offers the same levels of play (recreation, challenge, classic), and is in 'Good Standing' with NCYSA. In order to retain this status the post tournament report and fees along with a completed host form for the next year must be submitted to NCYSA within thirty (30) days following the completion of the tournament.

II- Games- Friendly or Scrimmage Late Fees

1. No fee if the Host Form is received by the NCYSA State Office no less than seventy-two hours before the desired date.
2. If less than seventy-two hours a \$50.00 late fee will be assessed and due within seven (7) business days.

3. If the late fee is not received within seven (7) business days, the association will be placed in 'Bad Standing.'

Adopted January 5, 2003 NCYSA AGM

NCYSA TEAM CLASSIFICATIONS

For Notification to Travel and Application to Host a Tournament Form

- On the USYS Application to Travel (Notification to Travel) Form, please enter the appropriate team classification on the line provided for 'Type of Team.'
- On the USYS Application to Host a Tournament or Games Form, please enter the appropriate team classification letter/s for the 'Type(s) of Team's Accepted.'

League Select Teams: (teams formed by a selection or tryout process)

S1- NCYSA Classic Premier Teams

S2- NCYSA Classic 1st and 2nd Division Teams

S3- NCYSA Challenge Teams

SA- NC Youth Soccer Academy Divisions (U10/U12) – There are **NO** U9 Academy Divisions!

Recreation Teams: (a team which was formed in a random nature without regard to players' abilities)
RT- Recreation Teams

Intra-Club Tournament Teams: (a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes players who are members of one club)

TT1- Classic Tournament Team

TT2- Challenge Tournament Team

TT3- Recreation Tournament Team

Inter-Club Tournament Teams: (a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes players who are members of more than one club)

IC1- Classic Tournament Team

IC2- Challenge Tournament Team

IC3- Recreation Tournament Team

State Select/US Youth Soccer Olympic Development Team: (the official US Youth Development team of US Youth Soccer, any of its regions, a State Association, an Affiliate, other Organization Member, or any district or geographical subdivisions thereof, or any league)

ODP Team- NC State Select Team

Other - if it does not fit any of the above definitions, then provide additional definitions & descriptions

Revised 8/10/10

AGE DIVISIONS

For a current seasonal Age Division Chart, consult www.ncsoccer.org under Registration Manual.



MAXIMUM ROSTER SIZE FOR U16-U19 TEAMS

CAN BE
22 Players



ITEMS TO POST IN RULES AND CHECK ON FIELD

The tournament must have a registration procedure that includes a credentials check. Items to be checked will include:

- A.** Player's passes. Every player must have a current seasonal year player pass. Any player without a valid player pass, must have some documented proof of proper registration with his/her state and/or local association. The local tournament committee (in absence of an NCYSA official) has the right to decide if documentation is valid for players not in possession of a pass.
- B.** Medical Release/Liability forms. Each registered player must have a medical release/liability form signed by his/her parent(s).
- C.** Certified Match Roster. Teams must present a current seasonal year certified match roster from their state association.
- D.** Notification to Travel. Teams travelling from outside of North Carolina must have a Notification to Travel form signed by their state association.

UNRESTRICTED TOURNAMENT SANCTIONING

If your tournament is planning to host an unrestricted tournament, NCYSA/USYS requires the following:

The Hosting tournament must provide -

- 1) Liability insurance for ALL participants in the tournament. This will be a CSL (Combined Single Limit) comprehensive general liability \$1,000,000 policy that the host association must obtain. NCYSA 's liability coverage does not apply when a tournament chooses "unrestricted" due to opening the tournament to teams from ALL USSF affiliates. NC Youth Soccer (NCYSA) should be listed as the "Certificate Holder".
- 2) Medical coverage for non-NCYSA/USYS team participants only. NCYSA/USYS affiliates will use their own insurance policy provided by their state for medical coverage.
- 3) Sign the Hold Harmless Agreement releasing NCYSA from any liabilities arising from or relating to the unrestricted tournament.

Unrestricted Tournament Insurance Requirements

UNRESTRICTED TOURNAMENT INSURANCE POLICY

A tournament sanctioned by NCYSA may declare itself to be "Restricted" – open only to teams from USSF National State Associations or "Unrestricted" – open to teams from all USSF affiliates. If a tournament desires to be "Unrestricted", the tournament must purchase and provide evidence of a \$1,000,000.00 CSL comprehensive general liability policy including coverage for non-NCYSA participant/spectator medical payments. In lieu of medical payments, a sports accident policy with a \$10,000.00 limit of liability per injury is acceptable. NCYSA and the hosting NCYSA member association shall be listed as additional insured's and a hold harmless and indemnification agreement in favor of NCYSA must be executed. Before NCYSA will sanction any "Unrestricted" tournament, the insurance policy(ies) must be approved by NCYSA.

CSL – Combined Single Limit

*Adopted 4/12/06 by NCYSA Executive Board
Effective 1/1/2007*

To be in compliance with Rule 101 of the US Youth Soccer Travel Policy:

- 1) Unrestricted tournaments **MUST** be open to all affiliates of the Federation.
- 2) NCYSA teams attending Non-Sanctioned events are required by NCYSA to complete the NON-USYS Team Player Form which is located on the NCYSA website. NCYSA passes and rosters are not to be used at these events.



Notification to Travel Outside of North Carolina - Within the United States

Teams registered with NCYSA must submit notification to travel outside of this state to engage in any type of competition. Competitions to include are: tournaments, scrimmages, friendlies or league play in another state. Requests must be submitted on-line no later than 30 days prior to the planned travel date to avoid late fees.

Once the form is submitted, payment is received, and approval granted, you may print your form to present at your event.

Section 4

**Helpful Information Applicable to
Tournament Rules and Regulations**



- **Referee Fees**
- **NC Youth Soccer Academy Division “SA”**
 - **NO Advertising Policy**
 - **Laminated Passes**
 - **FIFA Reduce to Equate Rule**
- **Combining Age Groups and/or Levels of Play**
 - **USYS Host Form Web Document**
 - **Medical Waivers**

Statewide Referee Fees for Youth Matches

*Statewide Referee Fees for Youth Matches (effective Fall 2014)
(Adopted by NCYSA, January 26, 2014)*

Effective Fall of 2014, the following Referee Fees Guidelines and Mandatory Payment levels apply:

Age	Classic	Challenge	Recreation
Under-17 and Up			
Referee	\$60	\$54	\$46
Assistants	\$42	\$35	\$28
Game Total	\$144	\$124	\$102
Under-16 and Under-15			
Referee	\$54	\$46	\$40
Assistants	\$35	\$28	\$26
Game Total	\$124	\$102	\$92
Under-14 and Under-13			
Referee	\$46	\$40	\$34
Assistants	\$28	\$26	\$23
Game Total	\$102	\$92	\$80
Under-12 and Below			
Referee	\$40	\$34	\$30
Assistants	\$22	\$18	\$15
Game Total	\$84	\$70	\$60

No league or playing association may pay referee fees higher than these established rates for referee services for the designated division and competition level.

No tournament may pay referee fees higher than these established rates for referee services for the designated division and competition level, unless authorized in writing prior to the sanctioning of the tournament by NCYSA after consultation with NCSRA.

The Classic League rates are mandatory for all state league games and the Challenge and Recreation rates are guidelines but represent a maximum cap. Local playing groups may set lower rates for payment.

NCSRA Assignors Manual

NC Youth Soccer Academy Tournament Divisions: **U10-U12**

To be coded on Hosting Application - **SA**

Academy Pool: A player pool of (X) number of players, true U8-U10& U11-U12, which form teams and play matches with focus on technical development. No scoring, standings, wins/losses are recorded. Academy players may not be registered with any other level of play.

Please note that:

- U9 and U11 Academy DOES NOT EXIST. Please be sure that your division is labeled U10 or U12 ONLY!
- If you choose to include in your RULES section. This can be covered in your rules by using the following statement below:

NCYSA Youth Academy Division only:

- 1) Academy teams play in separate division against other Academy teams only.
- 2) Rules to remain consistent with NCYSA Youth Academy Tournament Rules/Guidelines which will be provided on the (“your association website”) or the NCYSA website at http://www.ncsoccer.org/Academy/academy_tournament_rules.pdf
You must have a direct link to the NCYSA website and/or provide said link on your association website with the tournament.

Also in your tournament rules under your “Semi-Finals and Finals” section, notate that the NCYSA Youth Academy division will not track scores nor participate in any semi or final matches.

NCYSA Youth Academy Rules

1. The rules and policies of NCYSA, and USYS are applicable for tournaments, in accordance with the NCYSA Youth Academy Program Rules and USYS Modified Rules.
2. Players must be registered with NCYSA/USYS.
3. Only players that are true U8 thru U12 as per USYS Guidelines are eligible,
4. Tournament play should follow the USYS Modified Rules for small sided games.
5. Players who are enrolled in an NCYSA Youth Academy Program cannot participate on any Challenge, Recreational or Classic team as guest players.
6. It is recommended that players in match attendance should play a minimum of one half of each match and preferably more.

Tournament Registration for NCYSA Youth Academy

It is the responsibility of the Association to file the tournament application form for all NCYSA Youth Academy players to a tournament. The Association could be subjected to a per team entry fee that will be determined by the Tournament Host Association.

The following credentials must be presented and checked at tournament registration:

- NCYSA Official Academy Pool Match Roster (Red Stamped) It is strongly recommended by NCYSA not to provide the NCYSA Official Roster which includes all player information. This NCYSA Official Match Roster is generated by NCYSA and red stamped.
- Laminated Player Passes with pictures and signatures
- Medical Waivers

Tournament Play for NCYSA Youth Academy

1. The official NCYSA Youth Academy Pool Match Roster will be used as follows:
 - Presented before each scheduled game.
 - The maximum of 12 participating players should be highlighted on each official NCYSA Match roster.
 - NCYSA player passes will be presented to coincide with the roster.
 - Medical waiver forms should be at the field of play.
2. For a U10 Academy Division: Tournament division play is limited to Academy “teams” only. Academy teams will play in a separate division. No other “level of play” may be combined with Academy teams or their brackets.
3. For a U12 Academy Division: Tournament division play is limited to Academy “teams” only. Academy teams will play in a separate division. No other “level of play” may be combined with Academy teams or their brackets.
4. It is recommended that Academy teams not participate in any elimination bracket, but could participate in a Festival format.
5. Matches will be in the format of Academy league play with NO published scores or standings.
6. Matches will have NO Champions or winners. It is up to the tournament’s discretion to provide “gifts” or “participation tokens” to all players from all teams. These items are recommended to be the same.
7. It is recommended that an Academy player may not play more than 100 minutes in one day.
8. Matches will be assigned one certified NCYSA referee (per USYS Rules). Referee fees will be the same as for age appropriate Challenge level teams.
9. Ball size: 4
Roster size: Maximum 12
Duration of the Match: Two 25 minute halves with half-time interval of 5 minutes
Offside: None
Substitutions: (Consistent with league play. See below.)
NCYSA EXCEPTION: THAT THE SUBSTITUTION POLICY FOR AGE GROUPS PLAYING SMALL-SIDED GAMES CONFORM TO FIFA, BUT WITH UNLIMITED SUBSTITUTIONS, AS ADOPTED BY NCYSA. PASSED BY CHALLENGE COUNCIL 6/11/2005

THE FOLLOWING IS TAKEN FROM THE NCYSA RULES, AS REFERRED TO IN THE ABOVE EXCEPTION:

During Classic and Challenge games, players may be substituted only during a stoppage of the game (FIFA Law III, International Board decision #6, and Law *X paragraph [a] and [b], the number of substitutions shall be unlimited unless the rules of a competition superseding the jurisdiction of this association specifically determine otherwise.) Substitutions may be made, with the approval of the referee, at the following times:
A) Prior to a throw-in, by the team in possession B) Prior to a goal kick, by either team C) After an injury, by either team D) At half-time [taken from North Carolina Youth Soccer Association Rules: Section 7, Rule 5]

NO
Advertising
is allowed
until
A tournament
has
been sanctioned!!!!!!

No information can be posted on a website, on flyers, on a calendar, etc, etc, etc!!!!!!!!!!!!!!!!!!!!

This is a USYS policy from the Travel
and Tournament Policy Manual
Part III-Section 303.C.2

You could be denied sanctioning and run
the risk of your association being placed in
‘Bad Standing’

LAMINATED PASSES

When requiring LAMINATED player passes,

You MUST include the word lamination in ALL literature that

Is mailed, emailed, and/or posted on a website.

There are a few states that prohibit the lamination of player passes. If those states attend your tournament, then you will need to acknowledge an exception in your tournament rules to allow their participation.

Any questions regarding the lamination issue,

Contact Debbie Morton

336-856-7529

or

debbie@ncsoccer.org

FIFA Reduce to Equate for Penalty Kicks:

When a team finishes a match with a greater number of players than their opponents, they shall reduce their numbers to equate with that of their opponents and inform the referee of the number of each player excluded. The captain has this responsibility.

Example:

At the end of the match Team A has 10 players on the field (whatever the reason may be), then Team B must remove a player so both teams have an equal number of players to participate in the Penalty Kicks.

NOTE: The “FIFA REDUCE TO EQUATE” rule does not apply when using penalty kicks to resolve a tie breaker situation.



Combining Age Groups or Levels of Play:

If the tournament Rules/ Application/ Information
DO NOT address combining age groups or levels of play,
AND your tournament chooses to
COMBINE age groups **OR** levels of play to create a division,
YOU MUST notify EVERY team involved.
If a team IS NOT in agreement their **entry fee should be REFUNDED.**

**The USYS “Application to Host Form”
is now available
as a web document and can
be completed on a computer.**

IMPORTANT NOTE:

**If you use the on-line form
Include president’s signature, as this is not
designated on the online form, as
*Signature of “~~Designated Official~~”^{President} of
Hosting Organization _____***

**NCYSA requires the President’s signature on
this form – or his designee.**

**Please contact Debbie Morton
debbie@ncsoccer.org
if you have any questions.**



As of June 27, 2009

MEDICAL WAIVERS

The new NCYSA medical waivers starting with the 2009-2010 season do NOT require notarization. The law now states that hospitals/emergency rooms cannot refuse treatment to a minor under 18 years old. Therefore, legal counsel has assured NCYSA that these forms will be valid without notarization.

Should this NOT be changed for your next tournament, teams WOULD be required to have these forms notarized, which could possibly place a burden on NCYSA teams.

Please review your tournament's sanctioned rules for any reference to "notarized" medical forms. This would also apply to any flyers, pamphlets, or separate notices on your website.

Section 5

NC Youth Soccer Tournament Forms



- **APPLICATION TO HOST**
- **HOSTING AGREEMENT**
(Requires signature of Referee Assignor)
- **NCYSA HOLD HARMLESS AGREEMENT**
(Required for Unrestricted Tournaments)
- **In-State NC TOURNAMENT TEAM FEE FORM** (Post Tournament Form) on website

To acquire these forms and a checklist, please contact the NCYSA office at 336-856-7529 or debbie@ncsoccer.org